



ALPI Head Start/Early Head Start

Memo

To: Policy Council Members
From: Quinata Nanton, Chairperson
Date: February 15, 2024
Re: Policy Council Meeting

This is to inform you that the Monthly Policy Council meeting will be held on Tuesday, February 20, 2024 at **6:00 p.m.** at the following location:

ALPI Administrative Office
2202 Avenue Q
Fort Pierce, FL 34950
Time: 6:00 p.m.

Should you need transportation or babysitting services, please contact Diana Garcia-Contreras, Office Supervisor, at (772) 466-2631 Ext. 14.

I look forward to seeing all of you there.

xc: Arlene Dobison, CEO



**ALPI HEAD START/EARLY HEAD START
POLICY COUNCIL MEETING**
Administrative Office
2202 Avenue Q, Fort Pierce, FL 34950
Date: February 20, 2024 | Time: 6:00 PM

Policy Council Representatives

Center	Representative	P/A/E	Center	Representative	P/A/E	Center	Representative	P/A/E	Center	Representative	P/A/E
CDFSC	Vann Ryan Marshall		QTHSCII	Viviana Morales		LPHSC	Crystal Campbell		CR	Anne-Marie A. Shultz	
CDFSC	Jeremy West		QTHSCII	Cassandra Lewis		GTHSC	Quinata Nanton		CR	Marjorie Gaskin	
CDFSC	Llydia Gordon		QTHSCII	Sharon Flagg		CR	John Cesar				
GWTFSC	Toni Clean		FCDC	Christa Jones		CR	TBA				
GWTFSC	Jocelyn Lee		FDHSC	Kylene Culbert-Dougherty		CR	Linda Halpin				

(P-Present A-Absent E-Excuse)

CEO: Arlene Dobison, CEO
Staff: Alisa Thornton, Senior Manager

AGENDA

WHAT	HOW	WHO	ACTION	TIME
1. CALL TO ORDER	Call Meeting	Quinata Nanton, Chairperson	None	1 minute
2. ROLL CALL	Roll Call	Toni Mclean, Secretary	None	2 minutes
3. MISSION STATEMENT	Read Mission	All Members	None	2 minutes
4. Secretary's Report Recommendation: Policy Council Meeting Minutes: December 19, 2023	Present	Toni Mclean, Secretary	Approval	2 minutes
5. APPROVAL OF CONSENT AGENDA <ul style="list-style-type: none"> ✓ Parent Committee Report – Child Development & Family Services Center ✓ Parent Committee Report – Lincoln Park Head Start Center ✓ Parent Committee Report – Francina Duval Head Start Center ✓ Parent Committee Report – Garden Terrace Head Start Center ✓ Parent Committee Report – George W. Truitt Family Services Center ✓ Parent Committee Report – Queen Townsend Head Start Center II ✓ Parent Committee Report – Frostproof Child Development Center 	Present	Quinata Nanton, Chairperson	Approval	2 minutes
6. PROGRAM REPORT <ul style="list-style-type: none"> ✓ Head Start/Early Head Start Program Progress Report 	Present	Quinata Nanton, Chairperson	Approval	2 minutes
7. POLICY COUNCIL FINANCIAL INFORMATION <ul style="list-style-type: none"> ✓ Program Financial Reports 	Present	Quinata Nanton, Chairperson	Approval	5 minutes
8. Under-enrollment Corrective Action	Present	Arlene Dobison, CEO	Approval	5 minutes
9. BOARD OF DIRECTOR'S REPORT <ul style="list-style-type: none"> ✓ Board of Directors Report 	Present	Board Representative	Approval	2 minutes
10. OLD BUSINESS <ul style="list-style-type: none"> ✓ Agency Code of Business Conduct Pledge Statement – Signature required ✓ Conflict of Interest Statement – Signature required 	Present	Quinata Nanton, Chairperson	None	5 minutes
11. NEW BUSINESS <ul style="list-style-type: none"> ✓ 	Present	Quinata Nanton, Chairperson	None	2 minutes
12. ADJOURNMENT	Present	Quinata Nanton, Chairperson	Approval	1 minute

HEAD START/EARLY HEAD START MISSION STATEMENT

To provide a program that supports the growth and development of children from birth to age 5, focusing on early learning, health, and family well-being, while engaging parents to play an active role in promoting positive child outcomes.

POLICY COUNCIL



MINUTES & ATTENDANCE



The Agricultural and Labor Program, Inc.
Head Start/Early Head Start Policy Council Meeting
ALPI Administrative Office
2202 Avenue Q, Fort Pierce, FL 34950
December 19, 2023

MINUTES

1. CALL TO ORDER

Quinata Nanton, Policy Council Secretary called the meeting to order at 6:10 p.m.

2. ROLL CALL

Quinata Nanton, Policy Council Secretary conducted the roll call. Members present: Vann Ryan Marshall, Toni Mclean, Viviana Morales, Christa Jones, Quinata Nanton, Crystal Campbell, John Cesar, and Marjorie Gaskin.

Alternates present with voting capacity: Sharon Flagg, Jocelyn Lee, Llydia Gordon.

Staff present: Alisa Thornton and Arlene Dobison.

3. MISSION STATEMENT

All members read the Mission Statement.

4. CONSENT AGENDA

Quinata Nanton presented the Consent Agenda for approval and asked if there was item(s) that needed to be discussed separately. No questions regarding the consent agenda were asked.

Marjorie Gaskin made a motion to approve the Consent Agenda as presented. Toni Mclean seconded. The floor was opened for questions. There were no questions. The motion carried unanimously.

5. PROGRAM REPORT

Arlene Dobison presented the program progress and statistical report, including progress towards the program's goals and objectives, ERSEA, Human Resources, School Readiness, Financial information, etc.

Majorie Gaskin made a motion to approve the Program Report as presented. Viviana Morales seconded. The floor was opened for questions. There were no questions. The motion carried unanimously.

6. POLICY COUNCIL FINANCIAL INFORMATION

Arlene Dobison presented the financial reports, including the Head Start/Early Head Start Notice of Award, and the Child Care Food Program Reimbursement. Ms. Dobison provided an overview of the reports.

Toni Mclean made a motion to approve the Financial Information as presented. Marjorie Gaskin seconded. The floor was opened for questions. There were no questions. The motion carried unanimously.

7. BOARD OF DIRECTORS REPORT

Board of Directors: Marjorie Gaskin provided a brief overview of the Board of Directors retreat activities. The retreat was held on November 17-19, 2023 in Orlando, Florida.

Viviana Morales made a motion to approve the Board of Directors Report as presented. Llydia Gordon seconded. The floor was opened for questions. There were no questions. The motion carried unanimously.

8. OLD BUSINESS

Arlene Dobison presented for review and signature: Code of Business Conduct Pledge Statement, and Conflict of Interest Statement.

9. NEW BUSINESS

N/A

10. ADJOURNMENT

Quinata Nanton asked for approval to adjourn the meeting. Marjorie Gaskin made a motion to adjourn the meeting. Toni Mclean seconded. The floor was opened for questions. There were no questions. The motion carried unanimously.

Meeting was adjourned at 7:05 p.m.

Policy Council Secretary

**The Agricultural and Labor Program, Inc.
Head Start/Early Head Start
2023-2024 MEETING ATTENDANCE ROSTER**

CENTER	NAME	Orientation 10/2/23	Orientation 10/3/2023	Training 10/17/2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024
LPHSC	Crystal Campbell				A	P						
GTHSC	Quinata Nanton	P	P	P	P	P						
FDHSC	Kylene Culbert-Dougherty	P	P	P	P	A						
GWTFSC	Toni Mclean	P	P	P	P	P						
GWTFSC	Shaquille Ownes	P	P	P	A	A						
CDFSC	Vann Ryan Marshall	P	P	P	P	P						
CDFSC	Jeremy West	P	P	P	A	A						
CDFSC	Jasmin Quinones	P	P	A	A	A						
QTHSCII	Viviana Morales	P	P	P	P	P						
QTHSCII	Cassandra Lewis	P	P	P	A	A						
QTHSCII	Cornelius Brown	P	P	P	A	A						
FCDC	Christa Jones	P	P	P	P	P						
CR	Marjorie Gaskin			P	P	P						
CR	Linda Halpin				P	A						
CR	John Cesar				P	P						
CR	Anne-Marie Shultz				A	A						
CR	TBA											
LPHSC	Johnesha Bryant					A						
GTHSC	Teaira Reed	P	P	P		A						
FDHSC	Zykecia Thornton	P	P	P		A						
GWTFSC	Chelinne Savon	P	P			A						
GWTFSC	Jocelyn Lee	P	P			P						
QTHSCII	Sharon Flagg	P	P			P						
QTHSCII	Fritz Gerald Jean	P	P			P						
QTHSCII	Smith Saint Juste	P				A						
FCDC	Jocelyn O'Neil	P	P			A						
CDFSC	Jovial Heslop					A						
CDFSC	Shaquana West					A						
CDFSC	Llydia Gordon	P	P	P	P	P						

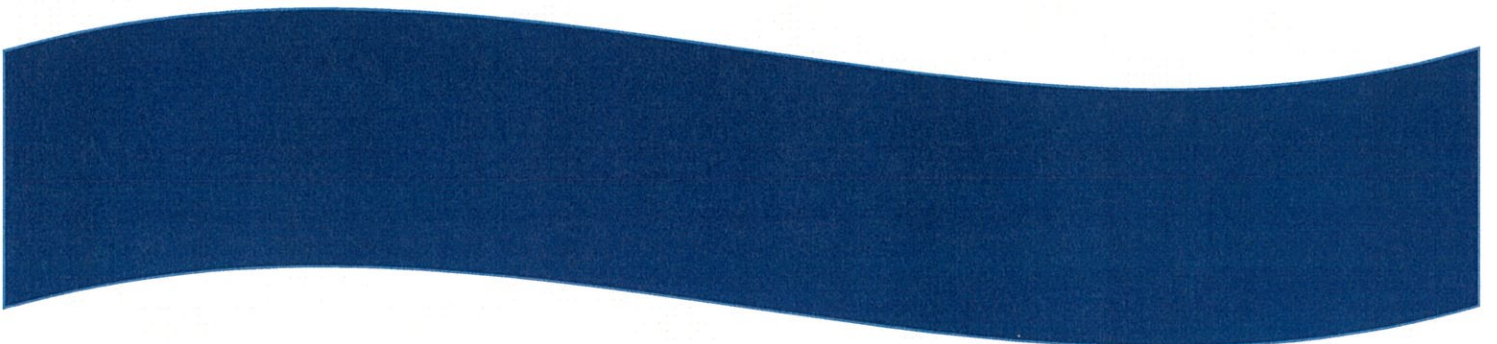
P: Present A: Absent E: Excuse

Updated 11/2023

POLICY COUNCIL



FINANCIAL REPORTS



The Agricultural and Labor Program, Inc. Grant Number:04CH011151
Head StartProgram Year 2022 - 2023
For the Month Ended January 2024

Budgeted Line Items	Approved Budget	Current Expenditures	Year To Date Expenditures	Obligations	Budget Balance	Percentage Spent	Prior Year Expenses 2021-2022
Salaries and Wages	\$ 5,680,692.00	\$ -	\$ 4,487,320.80	\$ -	\$ 1,193,371.20	78.99%	\$ 2,584,430.07
Fringe Benefits	\$ 1,476,062.00	\$ -	\$ 1,492,034.16	\$ -	\$ (15,972.16)	101.08%	\$ 833,444.92
Travel	\$ 47,000.00	\$ -	\$ 37,707.77	\$ -	\$ 9,292.23	80.23%	\$ 23,874.37
Training and Technical Assistance	\$ 135,611.00	\$ -	\$ 147,049.80	\$ -	\$ (11,438.80)	108.44%	\$ 101,471.67
Equipment	\$ 31,000.00	\$ -	\$ 33,171.13	\$ 463.18	\$ (2,634.31)	107.00%	\$ 20,105.94
Supplies	\$ 299,560.00	\$ 3,039.60	\$ 590,458.05	\$ -	\$ (290,898.05)	197.11%	\$ 277,300.20
Contractual	\$ 1,504,317.00	\$ -	\$ 802,918.23	\$ 60,235.37	\$ 641,163.40	53.37%	\$ 532,581.72
Other	\$ 836,915.00	\$ 26.60	\$ 1,134,346.51	\$ 633.00	\$ (298,064.51)	135.54%	\$ 666,011.08
Indirect Cost	\$ 931,705.00	\$ -	\$ 735,954.64	\$ -	\$ 195,750.36	78.99%	\$ 438,381.82
CCFF/Food Cost	\$ 782,469.20	\$ -	\$ 839,104.68	\$ -	\$ (56,635.48)	107.24%	\$ 711,692.68
Non Federal Share	\$ 2,735,716.00	\$ -	\$ 705,462.46	\$ -	\$ 2,030,253.54	25.79%	\$ 380,766.64
Total	\$ 14,461,047.20	\$ 3,066.20	\$ 11,005,528.23	\$ 61,331.55	\$ 3,394,187.42	10.74%	\$ 6,570,061.11

Budget and/or Cost Adjustments: This budget includes COLA & QI funding. Also, an additional \$24,000 for Health/Dental insurance cost that was submitted under the category "Other" has been added to the Fringe Benefits line item. Therefore the NOA Fringe Benefits will not match this budget line item. Many of the line items are overexpended, however the overall budget has a balance of \$1,773,989.29



CEO Approval

Date

2/13/2024



Child Development and Family Services Division

Monthly Narrative and Statistical Report:

January 2024



The Agricultural and Labor Program, Inc.

Enrolling Now!

Head Start/Early Head Start

2024 - 2025 School Year

An exceptional early learning program, offering FREE comprehensive services to:

- INFANTS
- TODDLERS
- PREGNANT WOMEN
- CHILDREN W/ DISABILITIES

Serving St. Lucie, Martin and Polk Counties.

APPLY ONLINE TODAY
www.alpi.org/head-start

or call

772.466.2631 Martin & St. Lucie Counties
863.635.3396 Polk County

We deliver developmental, cultural and linguistically appropriate learning experiences in language, literacy, mathematics, social and emotional functioning, approaches to learning, science, physical skills and creative arts.

ALPI is a VPK & School Readiness Provider. All centers are NAEYC accredited and GOLDSTAR.

Child Development and Family Services Division

MONTHLY REPORT: January 2024

DEPARTMENT ACTIVITIES

(e.g., Partnerships, Community Investment, Advocacy, Public Relations, Funding Sources, Etc.)

Partnerships/Community Investments

- Participated in the Early Childhood Conference Planning Committee Meeting on January 5, 2024. The committee discussed tasks and timelines for vendors, sponsorship ads, t-shirts for presenters, lunch for participants and the persons responsible. The conference is scheduled for February 17, 2024, at the St. Lucie Public Schools.
- Attended the Head Start TATS FDLRS workgroup session on January 11, 2024. This was a collaborative meeting with Kim Stringer, the Regional Disability Specialist for Florida. Discussed services for children with special needs and how to better provide services in a timely manner.
- Participated in the TATS-FAU, Least Restrictive Environment (LRE) workgroup sessions with members of the School Board, Early Learning Coalition of St. Lucie County and Part C/LEA on January 11, 2024. Workgroup discussed goals for the group meetings, action steps related to services of children with delays/disabilities and the partnerships between Head Start, School Board and Early Learning Programs.
- Participated in the monthly OHS T & TA call on January 18, 2024. Discussed the under-enrollment requirements, staff waivers and timelines for meeting expected outcomes of the under-enrollment plan to include full enrollment and/or decreasing enrollment numbers.
- Participated in Contracted Provider's Meeting on January 29, 2024. Conducted a meet and greet with providers to introduce the team. All providers attended the meeting. It was shared that moving forward the provider meetings will take place monthly with the management team and team members will conduct on-going site visits, to ensure compliance with the executed contract.
- Attended webinar on Pro's and Con's of your Class Review. The webinar discussed having a virtual class review versus and in person class review by the Office of Head Start. The trainer suggested programs have an in-person CLASS review to eliminate stress of technology not capturing all components and teaching staff being nervous during a virtual review.
- Family Community Partnerships Manager accompanied some of the Family Services Workers and Family Support Services Coordinators in canvassing the community to recruit.



Child Development and Family Services Division MONTHLY REPORT: January 2024

- Family Community Partnerships Manager attended the ERSEA COP follow up meeting. ALPI has been selected to facilitate the Recruitment portion of ERSEA and will create a video/commercial that will be a part of ECKLC.

Senior Management Oversight Monthly Activities

- Strategic alignment of roles, with all component on required reporting, meetings, and communication with staff, partnership and funders due to the exit of Myrna Rodriguez, Division Director. The team strategic discussed the completion of outstanding tasks required for compliance and submission to funders, and or partners.
- Attended Annual Meeting Leadership Training Touch Point on January 5, 2024. Meeting was conducted by the CEO with Dr. Gregory Salters. Topics included service area overview, PowerPoint requirements and timelines for completion.
- Facilitated the NAEYC Onsite Visit at the Francina Duval Head Start Center on January 16, 2024. The NAEYC assessor conducted classroom observation of one classroom, conducted a safety check on the playground and reviewed the classroom and program portfolio. The program must score at least 80% overall to maintain the accreditation. Results will take at least three months to receive.
- Facilitated the NAEYC Onsite Visit at the Lincoln Park Head Start Center on January 17, 2024. The NAEYC assessor conducted classroom observation of one classroom, conducted a safety check on the playground and reviewed the classroom and program portfolio. The program must score at least 80% overall to maintain the accreditation. Results will take at least three months to receive.
- Submitted vacancies/staffing needs to the team to comply with the under-enrollment plan on January 21, 2024. Followed up with the team to discuss needs to open up inactive classrooms.

Program Governance

- Policy Council members attended the Board's Annual Management Retreat. Detailed information was provided on processes and procedures; budget and planning; upcoming financial needs and requirements; Community needs assessment; Head Start's Self-Assessment, etc.
- Arlene Dobison, CEO attended the Policy Council Meeting held in November, to ensure the on-going compliance with facility meetings, parliamentary procedures, to include Roberts rules of Order.
- The Policy Council Chairperson attended the Board of Directors Meeting and Luncheon on January 27, 2024. Information was shared pertaining to financials and agency impact report.



Child Development and Family Services Division MONTHLY REPORT: January 2024

Education – Progress Towards Program Goals

- Submitted Teaching Strategies Gold School Readiness Outcomes baseline data. Data showed children progressing in all areas of development. Strategies were put in place to promote/guide teacher-child interactions and small group activities that focus on skills such as math, language and social-emotional.
- Received ALPI Child Development Center CLASS VPK Program Assessment Composite Score for the 2023-2024 year on 11/17/2023. The center scored 5.88 out of 7. The score is in the mid-range. The minimum passing score is a 4.0. All 5 vpk classrooms were included in the score. Strategies were put in place for professional development in the Instructional support domain.
- Received ALPI Child Development Center CLASS School Readiness Composite Score for the 2023-2024 year on 11/17/2023. The center scored a 5.70. The score is in the mid-range. The center met the Quality Performance Incentive rate based on the score.
- Received ALPI Lincoln Park Center CLASS School Readiness Composite Score for the 2023-2024 year on 11/21/2023. The center scored a 5.60. The score is in the mid-range. The center met the Quality Performance Incentive rate based on the score.
- Worked on NAEYC Classroom and Program Portfolios on January 11, 2024 in preparation for the Lincoln Park and Francina Duval Head Start Center onsite visits. Francina Duval site visit window was 1/15/24-2/2/24 and Lincoln Park site visit window was 1/12/24-2/2/24.
- One Teacher completed the Florida Director's Credential Renewal Training through Smart Horizons on January 16, 2024. Staff received 45 training hours.
- Submitted Queen Townsend Center NAEYC Annual Report on January 22, 2024. The report is submitted to ensure the program is following the requirements of providing high quality services to children and their families.
- Emailed monthly staff roster tracking sheet for providers to the compliance officer on January 23, 2024. The tracking sheet was suggested to be used to track staff changes for contracted sites.
- Teaching Strategies Gold mid-year data was finalized on January 24, 2024. All centers finalized developmental data on the children for the mid-year.
- Received the CLASS Assessment scores for the George W. Truitt Family Services Center on January 24, 2024. CLASS Assessment was conducted by the Office of Early Learning. The center scored 5.19 which is in the mid-range. The minimum scores a vpk program must achieve is a 4.0.



Child Development and Family Services Division MONTHLY REPORT: January 2024

- All staff participated in the Agency's 56th Annual Training Conference "Engineering Opportunities Beyond All Limits", on January 26-27, 2024. Staff received training hours according to participation. Training topics included the following:
 - Build and Repair Your Credit
 - Staying Focused and Internally Motivated During Uncertainty
 - Process Before People: Identifying the Root of an Issue, Without Pointing Fingers
 - Your Decisions Determine Your Destiny
- The Office Supervisor and Family Community Partnerships Manager completed the Child Development Associate (CDA) Credential Preschool on January 23, 2024. The credential was completed through the Council for Professional Recognition. Certification is valid for three years.
- All staff are registering and participating in the new required Division of Early Learning School Readiness training through the Florida Department of Children and Families, which are free until June 2024. Staff must complete Health and Nutrition in the School Readiness Program (4 hours) and Safety Practices in the School Readiness Program Training (5 hours).
- Three Child Development Services Managers, a Caregiver and Kitchen Staff have completed the ServSafe National Restaurant Association: Safe Staff Food Handler Training Program. Certification is valid for three years.
- During the new hire orientation process, one Family Services Worker and one Maintenance Worker participated in the Human Resources Reporting Requirements for Child Abuse and Neglect Training. Staff received a total of 1.5 training hours.

Health – Progress Towards Program Goals

- We are still striving to meet the goal of conducting 90 screenings which include blood pressure, dental and hemoglobin tests, among others. The Health Services Manager and the Mental Health and Disabilities Specialist are working together to coordinate the services required for these screenings. To date Dental and Health Services have been completed for Queen Townsend II, George W. Truitt, Lincoln Park and Garden Terrace.
- The Local Educational Agency (LEA) from St. Lucie County has completed 27 Individualized Education Programs (IEPs). However, between September and October, ALPI submitted 37 referrals of suspected disabilities for review and further evaluation to the LEA. We are also currently working with children who have exhibited severe behavior and are utilizing all necessary resources to address their behavior and secure appropriate services for them.
- Health Services met with the nutritionist to review over and underweight children in the program. During the meeting the nutritionist reviewed the growth charts and provided resources for families that need additional nutritional counseling.



Child Development and Family Services Division MONTHLY REPORT: January 2024

- As of January 2024, we are meeting the goals of conducting 45-90-day screenings on newly enrolled children. The Health Services Manager and the Mental Health and Disabilities Specialist continued to work together to coordinate services as well as follow-up for enrolled children. Those services include Speed DIAL and PLS-5 Screenings, as well as the non-evasive medical screenings which include Vision & Hearing, Blood Pressure, Height & Weight and Nutritional Assessment.
- The Local Educational Agency (LEA) from St. Lucie County has completed 39 Individualized Education Programs (IEPs) and 4 Individual Family Support Plans (IFSP's) with Early Steps for children birth -2.5 years of age, between September and January; ALPI has 38 pending referrals of suspected disabilities for review and further evaluation to the LEA and Early Steps. Our Mental Health Disabilities Specialist and our Mental Health Consultants are working with families of children with behavior concerns. We are also partnering with local Behavior Specialist/Analyst that provides Registered Behavior Technicians (RBT) as a support in the classroom to address individual children.
- Received the license renewal from the Florida Department of Children and Families Licensing Unit for the Lincoln Park Head Start Center. Certificate is effective from October 26, 2023 through October 25, 2024.
- Received license renewal from the Florida Department of Children and Families Licensing Unit for the Garden Terrace Head Start Center. The certificate is effective from January 12, 2024 through January 11, 2025.
- The renewal license application for the Frostproof Child Development Center was submitted to the Florida Department of Children and Families on February 2, 2024.

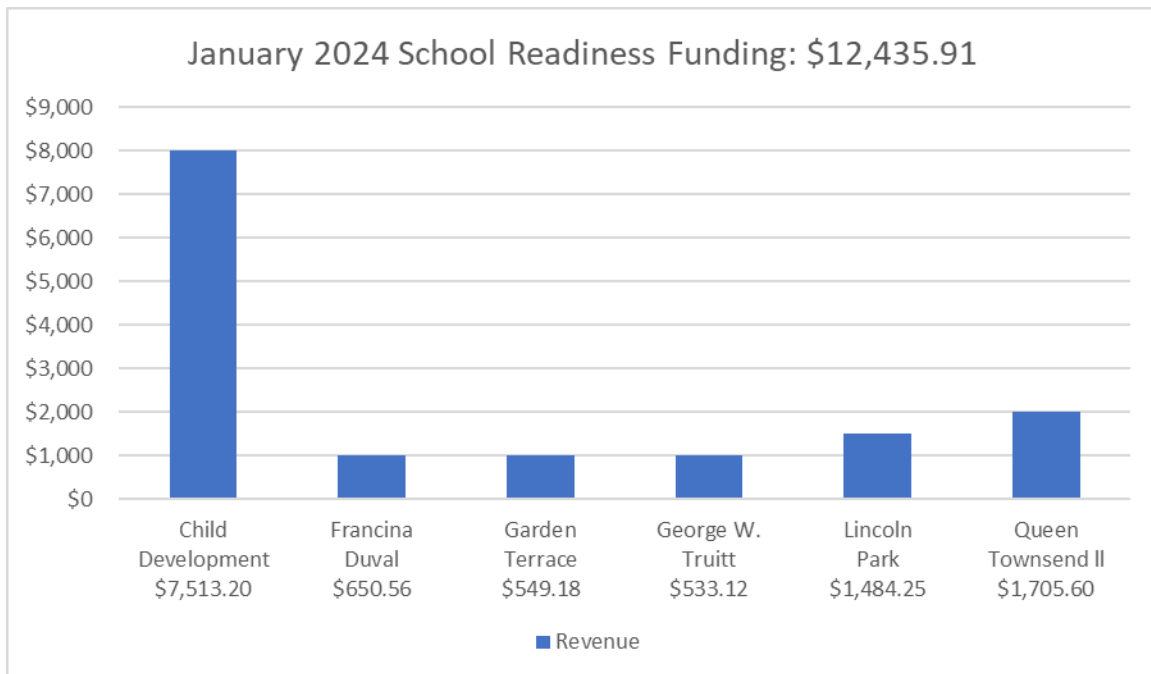
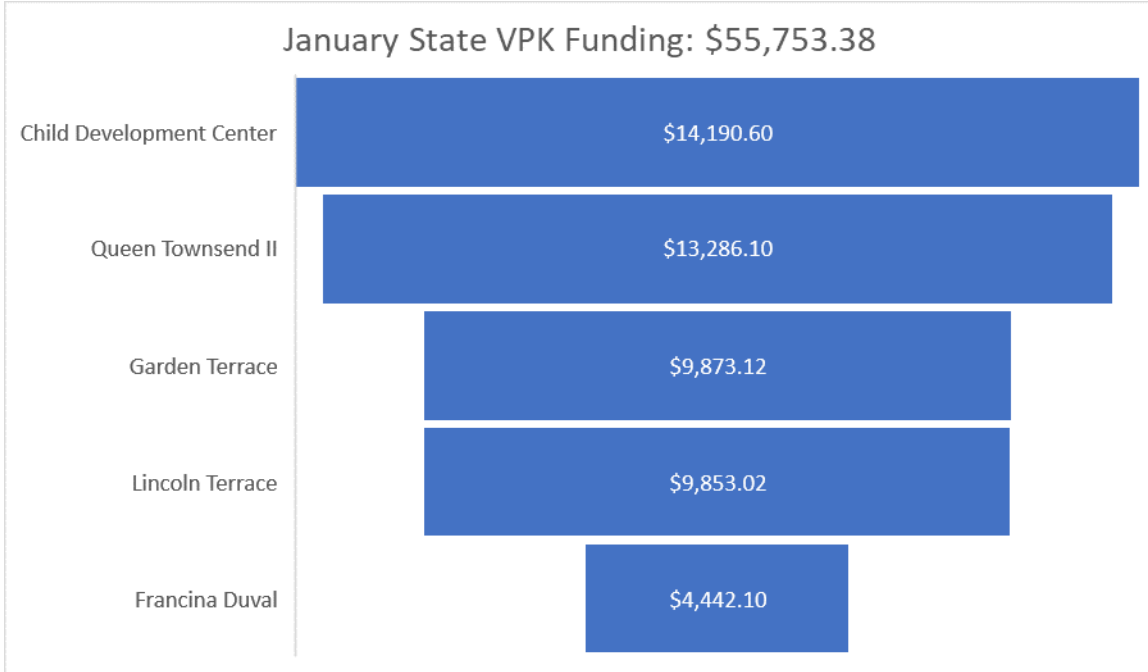
Program Compliance

- The Department of Children and Families monitored two sites during this reporting period. These sites included:
 - George W. Truitt Family Services Center was monitored on January 17, 2024, achieving 100% compliance.
 - Lincoln Park Head Start Center was monitored on January 17, 2024, achieving 100% compliance.
- The Polk County Fire Rescue conducted the Annual Fire Inspection at the Frostproof Child Development Center on January 30, 2024, achieving 100% compliance.



Child Development and Family Services Division MONTHLY REPORT: January 2024

FY 2023-2024 State Funding By Month/By Center



Child Development and Family Services Division

MONTHLY REPORT: January 2024

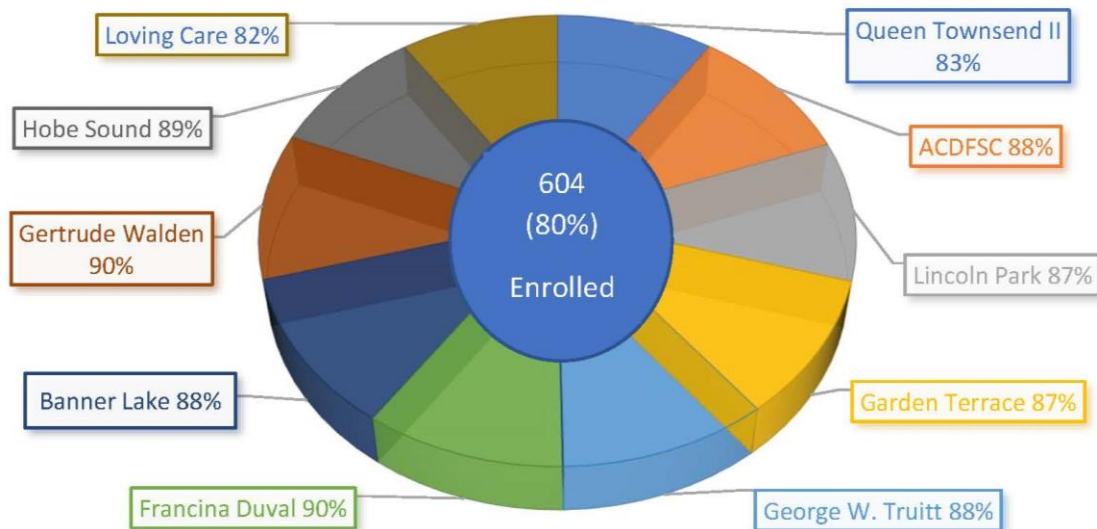
Grants/Funding

- To Date, we have not received feedback on the \$310,000 One-Time Supplement request submitted and discussed in September 2023.
- During this reporting period, we have worked with the Regional Office Grant Specialist regarding the Carryover Request which has been revised as instructed. We have also, submitted a Low-cost extension based on the recommendations made by the Grant Specialist. Both items have been submitted via HSES.
- We submitted the revised Non-federal Waiver for the 2021 -2022 and 2022-2023 fiscal year, based on the revised SF425 Final Report. The waiver for the 2021-2022 has been approved.
- To date, we have not received feedback from the Regional Office Grant Specialist regarding the status of the Budget Modification and Budget 12-Month Extension request on the ARP funding.

2023-2024 Enrollment, Recruitment, Selection, Eligibility, and Attendance (ERSEA)

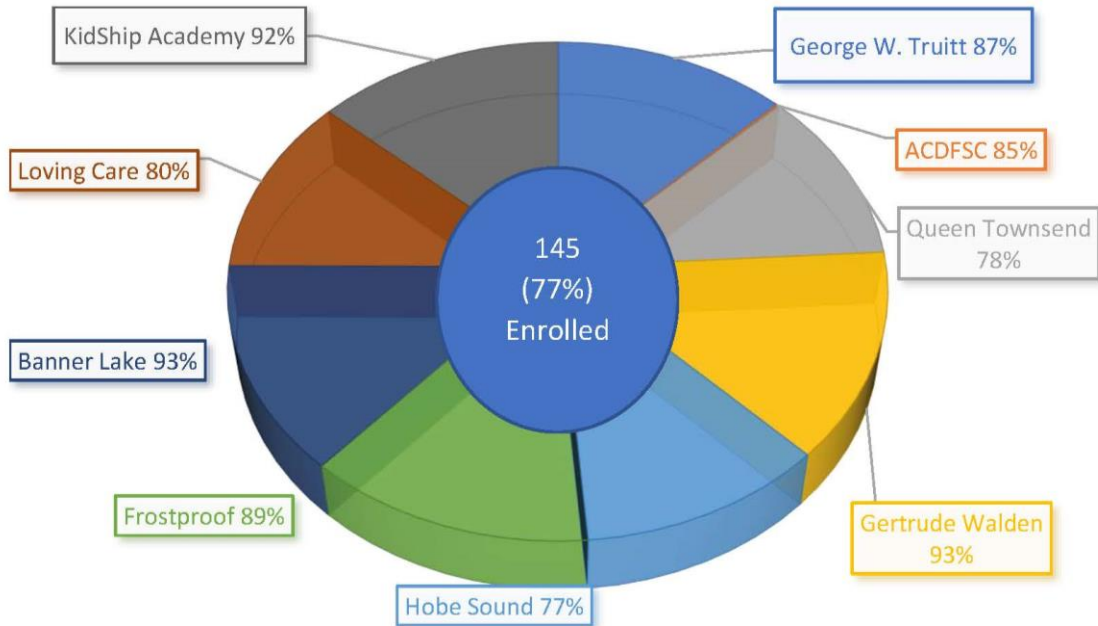
2023-24 Enrollment, Recruitment, Selection, Eligibility, and Attendance (ERSEA)

JANUARY ATTENDANCE BY CENTER HEAD START
 ADA 87%

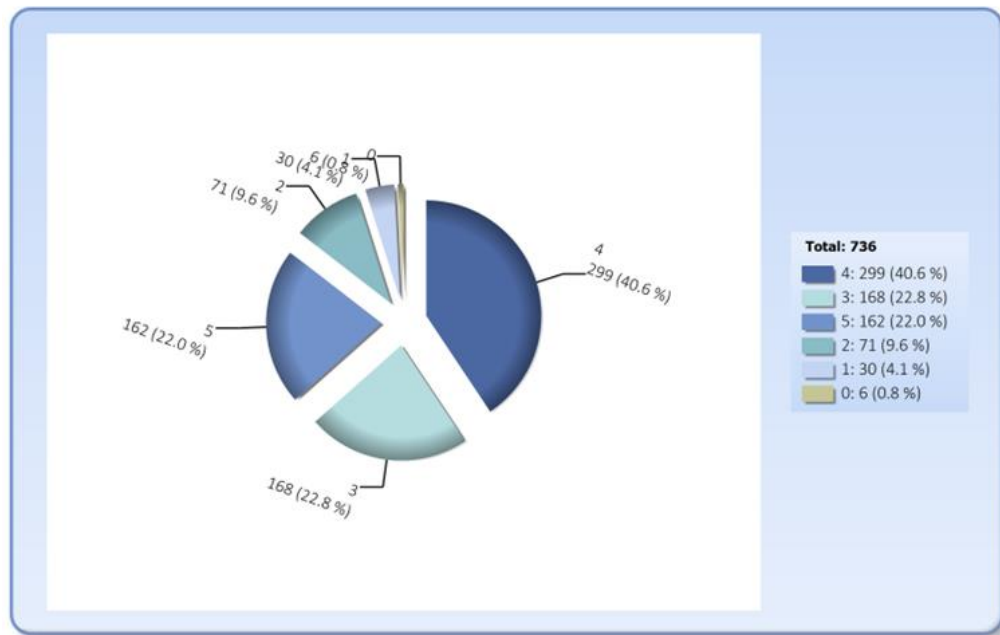


Child Development and Family Services Division MONTHLY REPORT: January 2024

JANUARY 2024 ATTENDANCE BY CENTER EARLY HEAD START ADA 86%



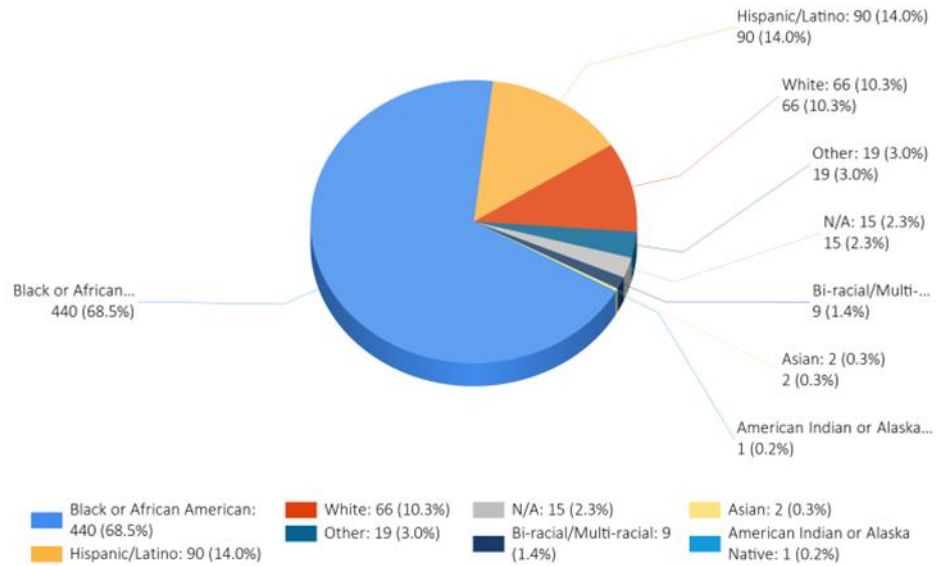
Children by Age: 749



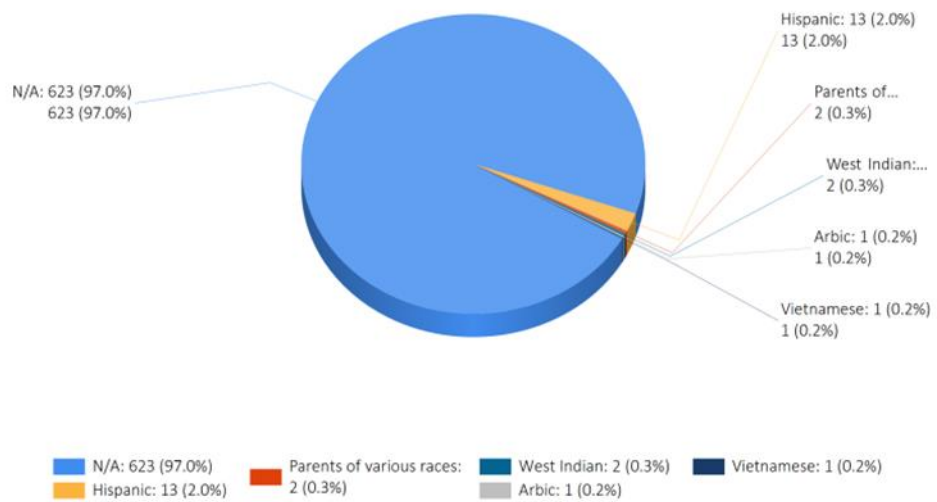
Child Development and Family Services Division

MONTHLY REPORT: January 2024

Children by Race: 749



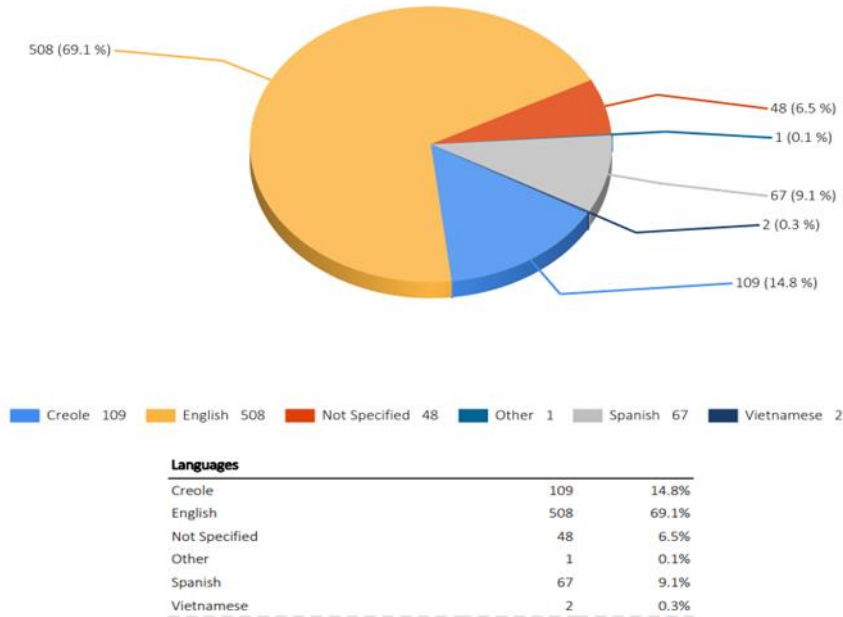
Children by Ethnicity: 749



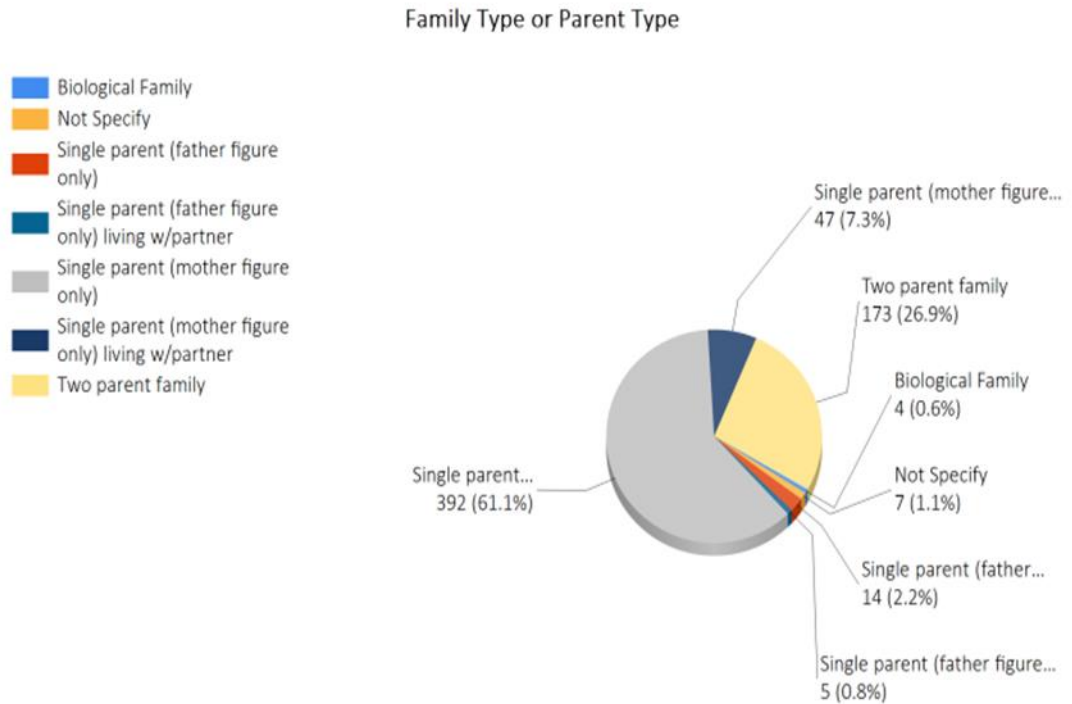
Child Development and Family Services Division

MONTHLY REPORT: January 2024

Children by Language: 749



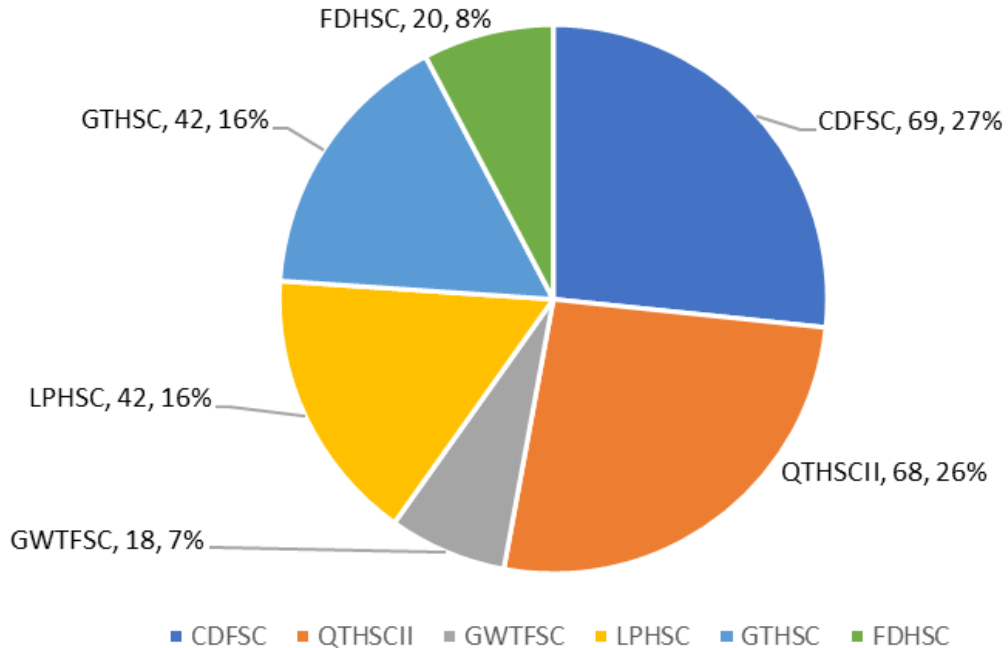
Family Type or Parent Type: 642



Child Development and Family Services Division MONTHLY REPORT: January 2024

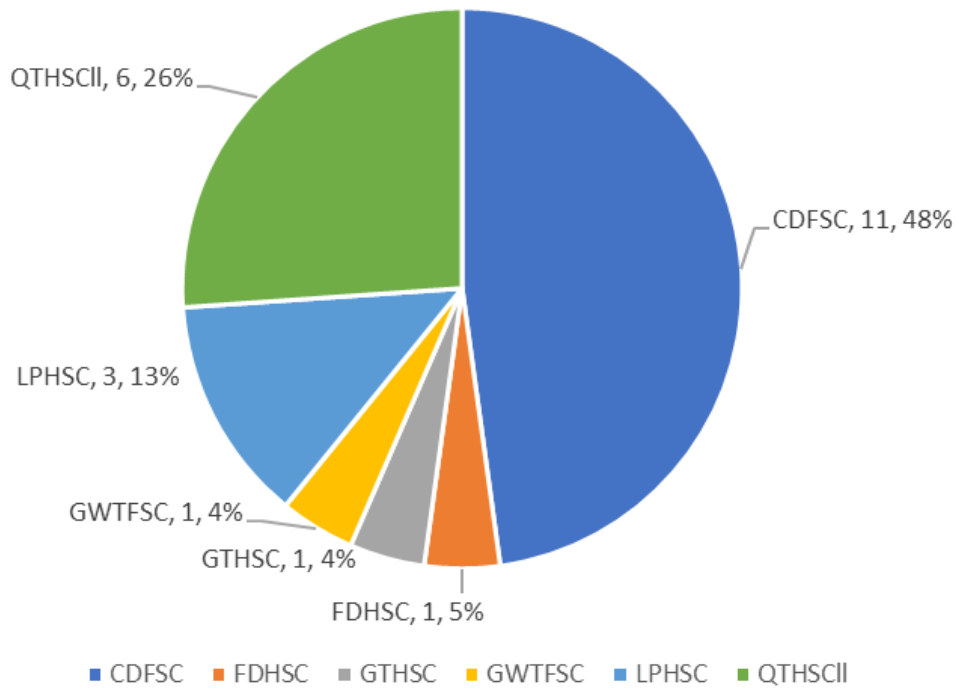
Family Type	Count of Families
Biological Family	598
Legal Guardianship	4
Other relative(s)	2
Foster family	1
Type Not Specified	31
Other family type	4
Grandparent	2
Total Single-Parent Families	458
Two Parent Families	
Grand Total:	642

JANUARY: 259 Children Received VPK Services



Child Development and Family Services Division MONTHLY REPORT: January 2024

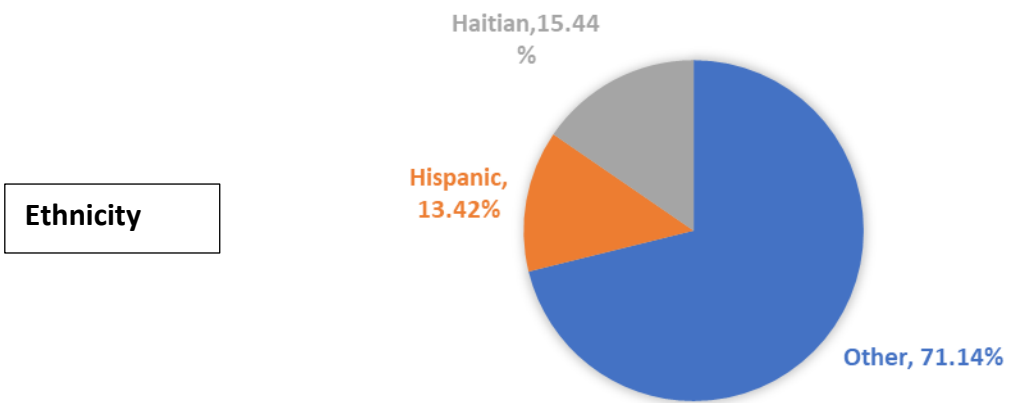
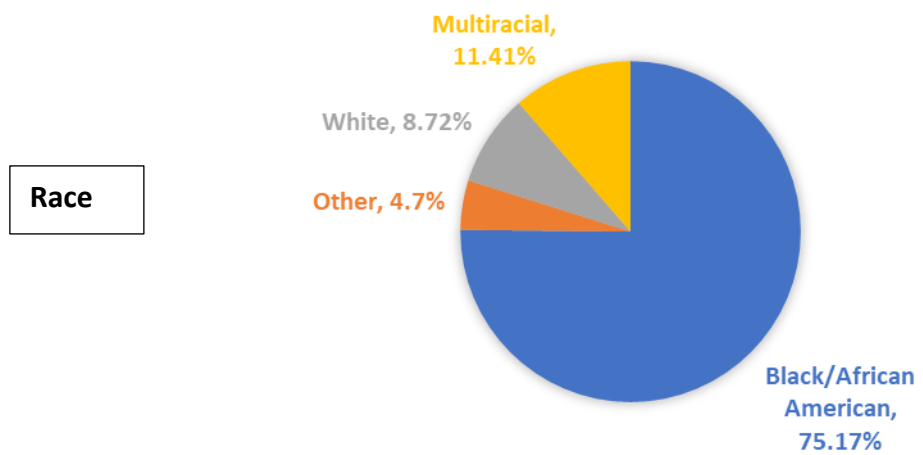
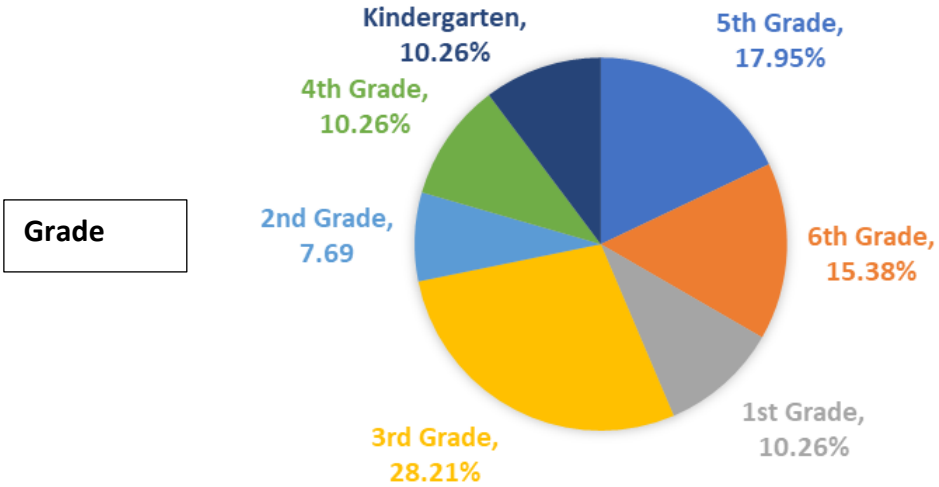
JANUARY: 23 Children Received School Readiness Services



Child Development and Family Services Division

MONTHLY REPORT: January 2024

CAT- Afterschool Program- 2023-24 Children Served YTD: 149





Child Development and Family Services Division
MONTHLY REPORT: January 2024

Under Enrollment Deliverables

- Updated Staffing Vacancy List to include all active and non-active classrooms. Currently there are 39 active classrooms.
- Discussed Teacher Waiver information to include the process during the monthly call with the Office of Head Start T & TA Specialist. The Specialist emailed the process to apply for a waiver.
- Continued recruiting Teachers, Teacher Assistants, and Caregivers, to fill vacancies at all Head Start and Early Head Start locations.



POLICY COUNCIL



PARENT COMMITTEE REPORTS

All Centers



The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: ALPI Child Development & Family Services Center Date: 12/13/2023

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Last Day of school on 12/21/2023
- Winter Break 12/22/2023 - 01/05/2024
- Curriculum: This month theme is Reduce, Reuse, Recycle. The children are discussing the type of materials to development language and literacy skills as they talk about different types of ways to reduce, reuse, and recycle.

Parent Committee Meeting:

(Discussed topics, trainings, special speaker, etc.)

- Twelve parents attended the in-person parent committee meeting on 12/12/2023
- Parent Training: Safety Drills at Home – J. Anderson, Parents were provided with tips and tools about practicing safety drills at home with their children.
- Parents were provided information about enrolling their children into St. Lucie county school district for students that will be transitioning to Kindergarten next year.
- Parents were given information about ALPI's requirements for the student Sign-in/out sheets.

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- N/A

Upcoming Events:

- Giving Week - 12/18/2023 - 12/21/2023
- Students return to school on 01/08/24

Submitted by: Jiani Anderson, Child Development Services Manager

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: ALPI Francina Duval Center

Date: 12/14/2023

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Curriculum (December): Pre-k Children are working on the Reduce, Reuse, Recycle Study and discussing why it is important to pick up trash and how it helps keep the community litter free and safe.
- School Closure "Winter Break- 12/22/2023 through January 5, 2024
- Parent-Teacher Conferences (December) will take place the month of December 2023 through January 2024
- Physicals and Immunization Record (updates as needed)

Parent Committee Meeting:

(Discussed topics, trainings, special speaker, etc.)

- Special Speaker: Introduction to Mental Health and Disabilities Specialist (Vohondra Anderson), availability for parents and what services are offered.
- Introduction to Senior Manager Team: Alisa Thornton (Support and contact for Francina Duval Center)
- Parent Training: Health and Safety Drills at home: Trainer, Iris Rivera, Health Services Manager
- Brining in extra clothes for children
- Program Operational Hours (Pick up window extended time is for Emergencies Only w/ a Call to your Family Services Worker

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- N/A

Upcoming Events:

- Winter Celebration-12/21/2023

Submitted by: Alisa Thornton, Senior Manager

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: ALPI Frostproof Child Development Center

Date: 12/07/2023

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Introduction to Guest Speaker: Mental Health Consultant (Ms. Phillis Mc Colister)
- School Closure "Winter Break- December 15, 2023 through January 04, 2024
- Parent-Teacher Conferences: Completed in December 15, 2023
- Physicals and Immunization Record (updates as needed)
- Wellness Activity: Breathing in and out, remaining calm

Parent Committee Meeting:

(Discussed topics, trainings, special speaker, etc.)

- Parent Training: Mental Health Consultant
- Health: Updates hemoglobin, lead, dental screenings, Physicals, and Immunizations
- Child Development Services Manager: Recruitment and attendance

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- N/A

Upcoming Events:

- Winter Celebration: Pajama Day, December 15, 2023

Submitted by: Aletha Johnson, Child Development Services Manager

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: Garden Terrace

Date: December 2023

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Curriculum month of December 2023. All Children are excited and having fun indoor and outdoor activity, with the study Reduce, Reuse and Recycle.
- 1st Parent/Teacher Conferences process begin for the month of December 4, 2023.
- STAR Assessment begins month of December 2023.
- Center Renewal License Monitoring/Child Care Inspection on December 11, 2023. (Florida Department of Children and families).
- Center Monitoring (facility) on December 13, 2023 (Compliance Officer).
- On-Site MDT Meeting conducted on December 13, 2023.
- Monthly Staff Meeting conducted December 18, 2023. The following Topics discuss from Planning Calendars and All center events and activities for the month of December 2023.
- On- Site Mental Health Classrooms Observation (Healing Water Counseling Agency) on December on December 19, 2023.
- ALPI Garden Terrace Head Start Center, 74 children received Holiday Gifts from Caring Hand's and Hearts Outreach Of Saint Lucie County (Parent Pamela Turner – Owner) on December 21, 2023.

Parent Committee Meeting: December 14, 2023

(Discussed topics, trainings, special speaker, etc.)

- Parent Meeting /Training: Parent Trainer: Pamela Turner; EMS Safety & Safety & Healthcare Training. Topic: Health and Safety Education.
Topics: Overview of Head Start Services: Education, Health/Dental/Nutritional Services, Mental Health/Disability Services, Family Services and Program Governance.
- Special Holiday Performance by Classroom #1.

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- n/a

Upcoming Events: January 2023

- Monthly Staff Meeting – January 11, 2024
- Parent Meeting/Training – January 18, 2024
- ALPI Agency Corporate Luncheon – January 26 and 27, 2024.

Submitted by: Sandra Monroe - CDSM

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: ALPI George W. Truitt

Date: December 13, 2023

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- **Education;** Parents was advised that ALPI provides high quality services for children and parents. VPK parents was reminded to make sure they sign monthly parental choice certificate. Shared with parents the studies for the month of December encouraged them to work with their children at home. Reinforced Parking Lot Safety.
- **Health/Dental/Nutrition/Services;** FSW reminded Parents that physicals and shot records must be kept current as a part of their Parent Agreement, which was signed at enrollment.
- **Family Services;** parents were advised to see their FSW regarding initiating the FPA. The FPA was briefly defined for the parents. Discussed the importance of children being in attendance ADA at least 85% each day. FSW shared with parents' Dental screenings need to be updated.
- **Program Governance;** In-Service training for staff.

Parent Committee Meeting:

- **Governance Training/ Policy Council Orientation;** Parents were informed that Policy Council meeting will be held on 12/20/2024.

Action Items for Policy Council: None at this time.

Upcoming Events;

1. Policy Council Meeting 12/20/2023.
2. Winter Break 12/22-1/5/2024.
3. Student Returns 1/8/2024.

Submitted by: Carol Smith, Child Development Service Manager

The Agricultural and Labor Program, Inc.
Head Start/Early Head Start
Parent Committee Report Form
For December 2023

Center: ALPI Lincoln Park Head Start Center

Date: December 13, 2023

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- 20 parents were in attendance during the in-person PCM.
- Parenting Education and information on Health & Safety Education.
- Pre-K Educational Study for December, “Reuse, Reduce, and Recycle” and activities children are working on which pertains to the study.
- Nurturing Fatherhood Program Luncheon, encouraged male figures to participate on 12.14.2023.
- Winter Spirit Week 12/18-21/2023 (Festive Hat Day- Festive Sock Day-Flannel Wear Day-and Pajama Day).
- Healing Waters Counseling conducted site visit with teaching staff/children on 12.19.2023.

Parent Committee Meeting: Held on December 13, 2023

(Discussed topics, trainings, special speaker, etc.)

- Chances Advocates LLC: Speaker Arilea Fenty-Mental Health Awareness and Children with Autism.
- iThink Finance Representatives: Elisha Gohl and Marcelo Espinal- Holiday Fraud and Scam/Accounts for Children.
- FPA initiation, revisit, and follow-up of goals set by parents.
- Change of Clothing/Blanket requested for every child to be placed in their assigned cubbies.
- Updated Contact information requested if changes has been made.
- Updated Health forms requested before upcoming expiration dates on forms

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

None

Upcoming Events:

- FAST STAR AP 2 Assessment Begins 1/9/2024:
- MLK Celebration Week 1/16-19/2024.
- Next Parent Committee Meeting/Training (1/17/2024):
- Fathers Bring Your Child to School 1/22/2024.
- 100 Days of School Celebration 1/23/2024.
- TSG Winter Finalize 1/24/2024.
- ALPI’s Annual Conference 1/26-27/2024.

Submitted by: Glenda Johnson, CDSM

Revised 01/2008

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: Queen Townsend II

Date: 12/20/2023

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Began implementing new attendance method to improve attendance and food report. 12/12/2023
- Encouraged parents to participate in Toy-Drive hosted by the Treasure Coast Coalition on Aging 12/2/2023
- Hosted our first parent kick-back evening of games and treats on 12/13/2023
- Teachers' Unit of Study was recycling and numerous creatives and projects were made by students. A class recycled their milk cartons to then plant radish seeds, which after proper in-class gardening care, leaves sprouted, and students took them home afterward.
- Parent teacher conferences in progress and will be completed by December 21st.

Parent Committee Meeting:

(Discussed topics, trainings, special speaker, etc.)

- a. Zoom sign-in: Zakiya reminded parents who joined via Zoom to type their and the child's name into the chat. As well as muting their sound.
- b. Zakiya, CDSM greeted parents and explained the agenda.
- c. Zakiya then reminded parents about providing a change of clothes for children, As well as to complete their parent teacher conferences. Finally, parents were informed about upcoming dental screening, occurring at Queen Townsend Head Start Center II on January 10th.
- d. Zakiya then introduced the speaker, John Ceasar from Children Services Council and More Than A Game. Mr. Ceasar spoke words of encouragement to the parents, then shared about all the services and resources offered to them as parents. As well he shared about the fatherhood program, More Than A Game which aims to allow for fathers to gather and play basketball for an hour then participate in a discussion or enrichment activity geared towards supporting their journey through fatherhood.
- e. Zakiya, Karla, Marleni, Cindy, and Sharee hosted winter table-top games after the speaker and provided treats and refreshments for parents. The parents were engaged and grateful for the evening. Parents asked about volunteering in classrooms. CDSM will follow up.

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- N/A

Upcoming Events:

- School Closure Holiday 12/22/2023-1/5/2023

Submitted by: Zakiya McGhie, CDSM

Revised 01/2008

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: ALPI Child Development & Family Services Center Date: 1/16/2024

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Curriculum (clothes): Pre-k Children are working on the Clothes study and discussing what types of clothes to wear for the various weather types such as winter, fall, and spring. Children learned out to sort clothes by colors.
- School Closure "Holiday for All- January 15, 2024 and January 26, 2024 (Agency Training)
- Parent-Teacher Conferences ends last day of January 2024
- Fast Start Early Literacy Assessment for all VPK children begin January-February 7, 2024. Children are assessed on math and language skills to ensure they are on the right track for kindergarten readiness.
- Physicals and Immunization Record (updates as needed)
- Timely arrival and pick up of children (Call Family Services Workers if you will arrival late)

Parent Committee Meeting:

(Discussed topics, trainings, special speaker, etc.)

- Parent Training: Community Resources/Involvement; Trainer: Jiani Anderson, Center Manager. The training discussed resources in the community such as Indian River State College training programs, GED Programs and Community outreach.

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- N/A

Upcoming Events:

- Martin Luther King Walk- January 17, 2024
- 100 Days of School Celebration (Children dressed up)- January 23, 2024

Submitted by: Alisa Thornton, Senior Manager

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: ALPI Francina Duval Center

Date: 1/10/2024

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Curriculum (clothes): Pre-k Children are working on the Clothes study and discussing what types of clothes to wear for the various weather types such as winter, fall, and spring. Children learned out to sort clothes by colors.
- School Closure "Holiday for All- January 15, 2024 and January 26, 2024 (Agency Training)
- Parent-Teacher Conferences ends last day of January 2024
- Fast Start Early Literacy Assessment for all VPK children begin January-February 7, 2024. Children are assessed on math and language skills to ensure they are on the right track for kindergarten readiness.
- Physicals and Immunization Record (updates as needed)

Parent Committee Meeting:

(Discussed topics, trainings, special speaker, etc.)

- Parent Training: Health Nutrition: Trainer, Iris Rivera, Health: Training discussed healthy foods and meal planning to include children.

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- N/A

Upcoming Events:

- 100 Days of School Celebration (Children dressed up)- January 23, 2024

Submitted by: Alisa Thornton, Senior Manager

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: ALPI Frostproof Child Development Center

Date: 01/11/2024

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Introduction to Family Services Worker: Ms. Jacquelyn Broussard
- Discussed Family Partnership Agreement (FPA) meeting with our FSW to discuss outcomes.
- The importance of attending school. Meeting 85% goal of child/children attending the EHS Program.
- Physicals and Immunization Record (updates as needed)
- Wellness Activity: Breathing in and out, remaining calm

Parent Committee Meeting:

(Discussed topics, trainings, special speaker, etc.)

- Child Development Services Manager: Training: Home Buying 101
- Creating A Vision Home
- Home Buyers Challenge
- Check Credit Report
- Create a budget
- Decide to buy or rent
- Debt
- Health Screening: Seeing the dentist and follow up scheduling
- Recruitment

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- N/A

Upcoming Events:

- January 12, 2024: Alphabet Scavenger Hunt
- January 15, 2024: Holiday Closure
- January 17, 2024: Policy Council Meeting
- January 22-25, 2024: Celebrating Literacy Week

- January 23, 2024: 100 Day Activity Celebration
- January 25-27, 2024: ALPI Annual Training Conference

Submitted by: Aletha Johnson, Child Development Services Manager

Revised 01/2008

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: Garden Terrace

Date: January 2024

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Center renewal/received new center license for the school year 2024.
- Service Delivery Team Meeting throughout the month of January 2024. Follow – up Developmental and Social and Emotional referrals. Follow – up on Health concerns. And Files review Cum./Education Files. And Dental Follow – up, and also teaching Strategies GOLD. STAR Assessments, FPA Follow up. Updates Parent Agreement Forms, MDT meeting and Returning children VPK Certificates for the School year 2024 – 2025.
- Monthly Staff Meeting conducted on January 5, 2024: Topics: Shared very important information regarding the ALPI Staff Training and Annual Meeting Conference/Luncheon.
- Mental Health On – Site Healing Waters Counseling Classroom Observation conducted on January 16, 2024.
- Celebrate Florida's Literacy Month; Believe in Your "Shelf" Building Resiliency through Reading January 24, 2024. FUN TIME: Parent's Participation (Read Aloud) "The Little Butterfly That Could", and other books, art activities, and refreshments.
- Fire Drill conducted on January 16, 2024 : Employee, Center Office Staff, Teaching staff, and children.

Parent Committee Meeting: January 11, 2024

National Mentoring/National Birth Defects Awareness Month'
(Discussed topics, trainings, special speaker, etc.)

- Parent Training: Home Buyer; Parent Trainer: Krystal Queen; Barron Real Estate.
- Special Performance by: Classroom #2

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- n/a

Upcoming Events: National Children Dental Health Month

- Creative Curriculum Study for the Month of February 2024 – Simple Machines
- Black History Week Celebration Month
- Parent Meeting/Training February 8, 2024
- St. Lucie Early Childhood Conference February 17, 2024
- Friendship Day Celebration (Valentine Day) February 14, 2024
- Dental Health Activities Day February 12, 2024
- Program Self – Assessment begin February 26 – 29, 2024.

Submitted by: Andra Monroe - Child Development Services Manager

The Agricultural and Labor Program, Inc.
**Head Start/Early Head Start
Parent Committee Report Form**

Center: ALPI George W. Truitt Date: January 11, 2024

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- **Education;** Parents was advised that ALPI provides high quality services for children and parents. VPK parents was reminded to make sure they sign monthly parental choice certificate. Shared with parents the studies for the month of January encouraged them to work with their children at home. Reinforced Parking Lot Safety. Shared Star AP2 begins. MLK Celebration, 100 Days of School and Flyers was given ALPI Annual Conference.
- **Health/Dental/Nutrition/Services;** FSW reminded Parents that physicals and shot records must be kept current as a part of their Parent Agreement, which was signed at enrollment. Shared information on National Mentoring Month Also National Birth Defects Month.
- **Family Services;** Discussed the importance of children being in attendance ADA at least 85% each day. FSW shared with parents' Dental screenings need to be updated. Parents was given Flyer VPK registration.
- **Program Governance;** In-Service training for staff.

Parent Committee Meeting:

- **Governance Training/ Policy Council Orientation;** Parents were informed that Policy Council meeting will be held on January 17,2024.

Action Items for Policy Council: None at this time.

Upcoming Events;

1. Black History Celebration Week 2/5-9/2024.
2. Dental Week Activities 2/12-16/2024.
3. Holiday 2/19/2024.
4. Kindness Matters Day 2/22/2024.

Submitted by: Carol Smith, Child Development Service Manager

The Agricultural and Labor Program, Inc.
Head Start/Early Head Start
Parent Committee Report Form
For January 2024

Center: ALPI Lincoln Park Head Start Center

Date: January 17, 2024

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- 24 parents were in attendance during in-person PCM.
- Parenting Education on Home Buying presented by Baron Real Estate Realtor, Krystal Queen.
- Pre-K Educational Study for January, "Clothes" as children were educated on topic.
- Healing Waters Counseling conducted site visit with teaching staff/children on 1.16.2024.
- Fashion Show conducted on 1.31.2024 to conclude study on clothes.

Parent Committee Meeting: Held on January 17, 2024

(Discussed topics, trainings, special speaker, etc.)

- Baron Real Estate Realtor, Krystal Queen: Shared information on Home Buying 101.
- iThink Finance Representatives: Elisha Gohl and Marcelo Espina shared information on Budgeting.
- VPK 2024-2025 Enrollment process for returning children.
- Mass Recruitment Process.
- FPA initiation, revisit, and follow-up of goals set by parents.
- Parent Agreement Form Updated to release for "Child(ren) Pick-Up".
- "Health Reminder Notices" Scheduling appointments before upcoming expiration dates.

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

None

Upcoming Events:

- Black History Celebration Week 2.5-9.2024
- World Read Aloud Day 2.7.2024
- 2024-2025 VPK Enrollment Begins 2.7.2024
- Black History Activities 2.8.2024
- Sports Team Attire Day 2.9.2024
- Dental Health Activities Week 2.12-16.2024
- Next PCM 2.13.2024
- Friendship Day 2.14.2024
- Early Childhood Conference 2.17.2024
- Kindness Matters Day 2.22.2024
- LPHSC Spirit Week 2.26-29.2024
- Program Self-Assessment Training/Activities Week 2.26-29.2024

Submitted by: Glenda Johnson, CDSM

Revised 01/2008

The Agricultural and Labor Program, Inc.

Head Start/Early Head Start

Parent Committee Report Form

Center: Queen Townsend II

Date: 1/30/2024

Center Activities Summary:

(Accomplished activities such as education/curriculum, parent trainings, field trips, screenings, community partnerships/involvement, special events, etc.)

- Participated in Literacy Week by allowing parents to come in to read with children on schoolwide reading of The Butterfly That Could. Also displayed giant wings and the phrase, 'Reading gives you wings!' as a photo backdrop where parents and children could take pictures in front of. 33 parents participated in the reading and classroom activities. 1/22-1/24/2024
- Teachers celebrated with their students the 100th day of school with classroom activities including crafts and discussions. 1/23/2024
- Florida Health of the St. Lucie County Health Department were on-site to complete dental screenings. Successful session. 1/10/2024

Parent Committee Meeting:

(Discussed topics, trainings, special speaker, etc.)

- a. Zoom sign-in: Zakiya reminded parents who joined via Zoom to type their and the child's name into the chat. As well as muting their sound.
- b. Zakiya, CDSM greeted the parents and explained the agenda.
- c. Zakiya then reminded parents about providing a change of clothes for children, As well as to join us on 1/24/2024 for the read along with their children. Reminded parents school will be closed on 1/26/2024 and to please update contact information.
- d. Zakiya then introduced the speaker, Mrs. Lois Leath, who spoke to parents about home buying, first time homeowners' programs, the power and profit of owning rental properties, and answered a variety of questions related to the purchasing process and finances.

Action Items for Policy Council:

(Items that require Council approval such as use of the Parent Activity Funds)

- N/A

Upcoming Events:

- Black History Celebrations 2/5/2024-2/9/2024
- World Read Aloud Day 2/7/2024

- Friendship Day 2/14/2024
- President's Day 2/19/2024
- Nurturing Fatherhood Program Bowling Night 2/22/2024
- Spirit Week: 2/26-2/29/2024

Submitted by: Zakiya McGhie, CDSM

Revised 01/2008

Helping People. Changing Lives.



2024 SHARED GOVERNANCE
ORIENTATION AND TRAINING
SAVE THE DATE

This is a required training, in accordance with By-Laws Article IV - Composition of the Board; Section 8

Annual Training for Board and Committees

24th
February

- BOARD OF DIRECTORS
- REGIONAL ADVISORY COMMITTEES
- HEAD START POLICY COUNCIL
- SENIOR MANAGEMENT STAFF

Hotel

February 23-24, 2024

The Drury Plaza Hotel Orlando - Disney Springs Area
2000 Hotel Plaza Blvd.

Lake Buena Vista, FL 32830

An official Walt Disney World Hotel



2/23/2024: CHECK IN, 4 p.m.*

2/24/2024: CHECK OUT, 11 a.m.

2/24/2024: MEETING, 9 a.m.

**If a room is ready, you may be able to check in sooner.*

PARKING: Convenient parking is located in front of the hotel. ALPI guests will not be charged for parking. When parking, please identify yourself as our Guest. Guests are personally responsible for valet parking.