Advisory Council

Policy Council

Reports
COUNCIL/COMMITTEE MEETING REPORT FORM

INSTRUCTIONS: Complete and submit to the Board Secretary after reporting to the full Board.

Eastern Region Advisory
COUNCIL/COMMITTEE

Members Present/Absent: Attach Meeting Attendance Roster

Type of Report

X Reporting/Updating

X Recommending Board Actions

Brief Statement of Committees Issue/Area Reporting:

The ERAC met to discuss the upcoming events for the year including the ERAC 2019 Timelines. Items discussed included membership, fundraising activities, annual meeting, and scholarship for the four counties area.

Brief Background information and possible impact of issue/area (i.e.: Why is it an issue? Will funding, staff utilization, services and/or facility changes be necessary?)

- Excused William Holt, Clarence Brown, and Tiffany Wilder from this meeting.
- Minutes of the May 20, 2019 meeting was approved as presented.
- Treasurer report was made and approved in the amount of $850.70.
- Update of the Arie Lou Perkins scholarship activities with all ads are to be completed by September 11, 2019 and the Scholarship committee will meet on Thursday, September 12th at 5:00 pm to select the Recipients.
- Gas Card fund raiser monies were reported.
- The Energy Fair held in Saint Lucie County from July 16 – 18, 2019 at St Mark Miss. Church was a huge success.
- The Martin County Energy Fair date has not been announced as of this day.
- Completed the ERAC Annual meeting program with the speaker to be announced by Mr. Brown.
- The Community Service Award Recipient for ERAC will be Mrs. Mary Logsdon
- Meeting adjourned at 7:55 p.m.

Recommendation for Board Action, if any (State in the form of a motion(s) to be acted upon by the full Board). Attach brief summary of request.

Marjorie B. Gaskin

Marjorie B. Gaskin, Council Secretary
August 12, 2019

Special Deputy Mario Wilcox
1655 N. 29th Street
Apt. 106
Ft. Pierce, FL 34947

Dear Special Deputy Wilcox:

This letter serves as a follow-up, to my letter dated June 10, 2019.

The Eastern Region Advisory Council will conduct their scheduled meeting, on August 22, 2019. At that time, the council will revisit your removal, and provide you an opportunity to discuss your removal, from said Council, as requested.

To further inform you, your proposed removal is based upon the following:

- Interfering with staff at the Head Start Center located in St. Lucie County.
- Instructing, demanding, dictating, or providing disciplinary instructions to employees of the ALPI Organization.

Once again, the meeting will be held on, August 22, 2019, at 6:30 P.M. at The ALPI’s Administrative Building, located at 2202 Avenue Q, Fort Pierce, FL.

If you have any questions, feel free to contact me at (863) 956-3491, extension 206.

Thank you for your time.

Sincerely,

Arlene Dobison, CCAP
Chief Executive Officer
Received August 16, 2019, at 9:58 P.M. Excerpt from Letter.

Good evening everyone,

Now I again appear before you, this time in writing with attachment to my claim. I received a letter today from ALPI CEO Arlene Dobison, informing me of a meeting on August 22, 2019 at 6:30pm. I respectfully decline that invitation due to the following reasons:

1. I will be appearing before a biased council who had already talked via tele conference and voted unanimously to remove me from the Eastern Region Advisory Council. The only difference is that they are allowing me to appear and speak before them, after previously denying me that right and voting in private to remove me from the council. Therefore, it's impossible for me to have a fair and impartial hearing.

2. I was removed from the council for allegedly interfering in the day to day operations of ALPI, in which Mr Holt being both the Board Chair and Eastern Region Advisory Council Chair has done repeatedly, without any consequences for his actions.

3. I formally appeal my removal from the Eastern Region Council, to ALPI Board of Directors. Along with this particular request, I ask of the recusal of the following persons: Eastern Region Council/Board of Directors Chair Mr William Holt, Board member Marjorie Gaskins, and Board member Kim Johnson. My reasons for this request, is due to a bias of the three mentioned persons being a member of the Eastern Region Council, and at least 2 of the mentioned parties had previously voted in favor of removing me from the Eastern Region Council via violation of my due process rights.

I further request that neither can vote nor have any comment on the merit of my case, neither in favor of Myrna Rodriguez nor against me.

My email address is as follow: wilcoxvictor275@yahoo.com, phone number is 772-985-5989.

Respectfully,

Mario-Victorez Wilcox
U.S. Military, Retired
# EASTERN REGION ADVISORY COUNCIL
## 2019 ATTENDANCE ROSTER

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COUNCIL/COMMITTEE
MEETING REPORT FORM

INSTRUCTIONS: Complete and submit to the Board Secretary after reporting to the full Board.

Northern Region Advisory Council ___________________________ September 7, 2019

Type of Report

X Reporting/Updating

X Recommending Board Action

Recommended Policy Changes

Brief Statement of Council’s Issue/Area Reporting

I. CALL TO ORDER: The meeting was called to order by Chairperson Tillman at 12:02 pm.

II. MOMENT OF SILENCE: Observed by all.

III. ALPI MISSION STATEMENT: Recited in unison.

The mission of the ALPI is to propose, implement, and advocate developmental and human service delivery program for
socially and economically disadvantaged; children and families; and farmworkers.

IV. ROLL CALL: Present: Donald Tillman, Constance Anderson, Sheila Dixon, David Rucker, Chester McNorton. Charles Harris,
Nereida Jackson, Maureen Lewis, and Annette Brown.

Excused Members: Evelyn Seabrook and Beverly Wilson.


V. SECRETARY’S REPORT: Constance Anderson reporting:

David Rucker motioned to accept the minutes as presented; seconded by Chester McNorton. Motion carried.

David Rucker motioned to have the minutes emailed and reviewed prior to the scheduled meeting. Only corrections will
be addressed, if applicable; seconded by Annette Brown. Motion carried.

VI. TREASURER'S REPORT: Chairperson Tillman reported on behalf of Evelyn Seabrook, Treasurer.

The Scholarship balance remained unchanged $838.06.

VII. BOARD OF DIRECTORS’ REPORT: Sheila Dixon reporting:

Action Items for Clarity:

The three [3] proposals/recommendations made to the board were not accepted because the Board did not have a clear
understanding of the recommendations. The Council agreed that moving forward, any recommendations to the Board
will be clear and concise.

The NR/ATEC has three [3] representatives on the Board from this Council the represents all three sectors: Public/Shelia Dixon;
Private/Cheser McNorton; and Low income/David Rucker. David Rucker is the reporter for the Council.

2020 Recommendation for the Community Service Award

Sheila Dixon recommended New Hope Baptist Church of Volusia County Human Services Division. This organization
provides human services (food, electric assistance, etc.) to anyone in need.

Charles Harris recommended Good News Jail Ministry. This ministry provides housing and/or funds to inmates that are
released from prison to return to their home city/state.

The Council unanimously voted to present the 2020 Community Service Award to the Church of Volusia County Human
Services Division. The Council agreed to present the 2021 Award to the Good News Jail Ministry.

VIII. 2019 Committee Update: Chairperson Tillman presented the report on behalf of Evelyn Seabrook, Special Events Chairperson.

Scholarship: Evelyn Seabrook recommended changing the name of the scholarship to Northern Region/ATEC Marva
Hawkins’ Scholarship. Sheila Dixon motioned to accept the recommendation as presented; Charles Harris seconded.

Program Participants: Nereida Jackson will serve as Mistress of Ceremony; David Rucker / Nikki Free (Chair of Agriculture)
or Maureen Lewis / Senator Bracy will introduce the keynote speaker based on which has the date available. All other
participants will remain the same from last year.

Theme: “Focusing on New Changes Within A Powerful Community”

Location, Date & Time: First Baptist Church of Mount Dora – 1000 First Avenue, Mount Dora on October 12th @ 10:00 am.

IX. OTHER BUSINESS

Expiring Terms on Councils: Members from all councils with expiring terms in 2019 will be receiving a letter of “thanks
for service” and instructions on how to continue their service on applicable councils.

Excessive Absences: Wanda Beckwith will be in receipt of letter from Chairperson Tillman in regards to vacated seat on the
council.

X. ADJOURNMENT: The meeting adjourned at 1:47 pm.
Central Region Advisory Council Meeting  
Corporate Office  
300 Lynchburg Rd  
Lake Alfred, FL 33850  
Wednesday August 14, 2019  
5:30 P.M.  
MINUTES

I. Call to order by: Ms. Glenda Jones, Chairperson

II. Moment of Silence: Observed by all that were present

III. Roll Call by: Josephine Howard, Secretary (see enclosed attendance roster sheet; we have a quorum of 16 members present).

IV. Mission Statement read in unison by: Josephine Howard, Secretary

V. Secretary’s Report: Josephine Howard, Secretary  
a. Review draft copy of May 8, 2019 minutes  
b. Josephine Howard moved for approval to accept the secretary’s report with one correction. Glenda Jones paid $30.00 for the scholarship fund. Dartha Shular 2nd the motion. Motion carried unanimously.

VI. Treasurer’s Report Patricia Gamble, Treasurer  
a. Scholarship Money Collected Wednesday August 14, 2019  
   i. Linda Bailey  $10.00  
   ii. Dartha Shular  $30.00  
   iii. Jacqueline Rentz  $10.00  
   iv. Clora Dubose  $30.00  
   v. Elizabeth Scaife  $20.00  
   vi. Marian Owens  $30.00  
   vii. Johnnie McNair  $20.00  
   Total:  $150.00

VII. 2019 Committee Assignments/Requests Updates:  
a. Proposed Community Relation Activities Update:  
i. Linda Bailey reporting:  
   I. Upcoming Community Relation Activities Updates  
a. Still working on building a relationship with the community and will keep group posted
2. Girls, Inc. May 2019 Date Confirmation Updates
   a. No updates at this time

3. Benevolent Committee/Pending Committees Updates:
   a. Elizabeth Scaife – Benevolent report:
      i. The current balance in the Benevolent Fund
         is a total of $155.00
      ii. A $25.00 donation will be given for death of
          immediate family
      iii. Donation collected Wed. Aug. 14, 2019
          1. Earnestine Davis $20.00
          2. Annie Larkin $20.00
          3. Dartha Shular $10.00
          4. Margaree Simon $20.00
          5. Patricia Salary $10.00
          6. Patricia Gamble $10.00
          7. Johnnie McNair $20.00
          8. Marian Owens $10.00
          Total: $120.00
      iv. $120 collected added to balance of $155.00;
          total balance is $275.00
      v. Two (2) death occurred – paid out:
          1. Johnnie McNair $25.00
          2. Marian Owen $25.00
          Total: $50.00
      vi. Paid out $50.00, total balance left is
          $225.00

4. CRAC T-Shirts  CRAC Staff Liaison Pa Houa Lee-Yang
   a. T-Shirts were distributed to all present members

5. LIHEAP Energy Fair in Winter Haven, FL
   a. Staff Liaison gave volunteers sample of the
      LIHEAP application and showed volunteers what to
      look for on completed applications at the energy fair
      to assist with the LIHEAP Department at LIHEAP

VIII. Board of Directors Report:  Ruby Willix, CRAC Member
   a. Ms. Willix remind everyone of the Community Service Award Nominees,
      three (3) names were put on the list for the council to vote on for the
      Community Service Award Nominee
      i. Destiknee’s Place in Lakeland, FL; 10 years of community service
         for women released from prison, etc...
      ii. Faye/Dewney’s
iii. Charles Anderson  
b. Winner of the Community Service Award goes to **Destiknee’s Place of Lakeland, FL** (all present members voted)  

**IX. Scholarship Report Updates**  
Patricia Salary, CRAC Member  
a. See attached report by Ms. Salary in more detail  
i. Ms. Salary reported that the committee met and there were 4 potential students that had applied for the scholarship. However, one application came in late so had to eliminate that particular student’s application. Committee reviewed 3 applicants and selected 2 students for the scholarship  

ii. CRAC will be giving out 2 scholarships this year and will present the award at the CRAC annual meeting. The following are the 2 students who will be receiving the scholarship award:  
1. T’Ahara Willis, Lakeland Senior High School  
2. Xavier Clemons, Winter Haven Senior High School  

**X. CRAC Annual Meeting Updates:**  
Johnnie McNair, CRAC Member  
a. **Theme:**  
i. “ALPI Continues to Empower, Inspire, and Engage Children and Families”  

b. **Speaker:**  
i. Mr. Clifton Lewis  
Bartow, FL  

c. **Venue:**  
i. Winter Haven Senior Center  
Winter Haven, FL (Liaison will double check for availability for Saturday Oct. 5, 2019 at 10am; 9am to set-up for meeting, liaison will update liaison of room availability asap)  

d. Committee chair Ms. McNair, requested that committee meet back on Tuesday August 20, 2019 at 5:30pm at ALPI’s corporate office to finish annual meeting agenda and finalize catering bid. Liaison will request Board meeting room on August 20, 2019 at 5:30pm for committee.  

e. **Menu:**  
i. Baked chicken, green beans, seasoned potatoes, rolls, salad, ice tea, and lemonade (serving 50-75 people)  
ii. Asked liaison in regards to budget...Liaison advised she will get with CEO and see what the budget will be for food and get back with committee chair Ms. McNair  

**XI. Other report:**  
a. **FACA Conference report by:**  
Annie Larkins, CRAC Member  
i. See attachment for report  

**XII. Meeting adjournment at 7:10 p.m.**
THE AGRICULTURAL AND LABOR PROGRAM, INC.
BOARD COMMITTEE REPORT

Scholarship
Name of Committee

August 14, 2019
Date of Report

Members Present
Patricia Salary
Jennie Calhoun
Patricia Gamble
Josephine Howard
Annie Larkins
Margaret Simon
Ruby Willy

Members Absent
Linda Bailey

Type of Report
☑ Reporting/Updating

☐ Recommending Board Action

☐ Recommending Policy Changes

Brief Statement of Committee’s Issue/Area Reporting:
See Attached Report

Brief Background information and possible impact of issue/area (i.e.: Why is it an issue? Will funding, staff utilization, services and/or facility changes be necessary?)
None

Recommendation for Board Action, if any (State in the form of a motion(s) to be acted upon by the full Board):
None
SCHOLARSHIP COMMITTEE REPORT
August 14, 2019

The Scholarship Committee met on July 9, 2019 to evaluate and review applications for the Arabell Wiggins Scholarship. We had four (4) students to apply. The recipients for 2019 are:

Xavier Clemons – Winter Haven
T’Ahara Willis – Lakeland

Applications were distributed by email. I wish there were more applicants.

Thank you to PaHoua Lee-Yang for the mailing and coordination of the applications. Thank you to the Committee for your support and participation.

[Signature]
Patricia Salary
Chairman
COUNCIL/COMMITTEE MEETING REPORT FORM

INSTRUCTIONS: Complete and submit to the Board Secretary after reporting to the full Board.

The Southern Region Advisory Council  August 19, 2019
COUNCIL/COMMITTEE

DATE

Members Present/Absent: See Attach Meeting Attendance Roster

Type of Report

X Reporting/Updating

Recommending Board Action

Recommending Policy Changes

Brief Statement of Committees Issue/Area Reporting:

I. Call to Order........................Barbara Grace, Chairperson
   ALPI Mission Statement......Read by all in attendance

II. Moment of Silence..............................................................

III. Roll Call...Annie Robinson, (Secretary) Validated SRAC had a quorum

IV. Secretary’s Report...Motioned and seconded to approve report read by Secretary, Annie Robinson.

V. Treasurer’s Report...Noemi Cruz announced SRAC Scholarship balance is $348.61.

VI. 2019 Committee Updates........................................None to report

VII. Board of Directors Report........Barbara Grace, Board Representative shared the passing of long time Board member, Marva Hawkins.

VIII. New Business:

- Seigler, Sims & Wade Scholarship Update: Annette Jones announced the SRAC will present two (2) scholarships for ‘2019’. Recipients are: Jon Ford Basquin from Clewiston, FL and Kyra Wilson from Bowling Green, FL both will receive $500.00 to be presented at SRAC’s Annual Meeting. The following members paid their scholarship donation in the amount of $50.00: Annette Jones, Rosa Hampton, Ruth Gay, Noemi Cruz and N’Kosi Jones paid an additional $2.00. Total to date: $550.61.

- Council T Shirts were distributed to all in attendance. A request for two additional T-Shirts will be submitted for consideration.

- LIHEAP (Low Income Home Energy Assistance Program) will facilitate an ENERGY FAIR in Clewiston on September 11th and 12th, 2019 at the Harlem Civic Center. Council members are encouraged to participate.

- Conflict of Interest Statements were distributed to members in attendance for signature.

- Code of Business Pledge Statements were distributed to members in attendance for signature.

- SRAC (The Southern Region Advisory Council’s Annual Meeting is scheduled for Monday, October 21, 2019 at the Lakeview Park Community Center in Frostproof. Time: 7:00 PM.

- SRAC’s Community Service Award Recipient is: Janet Taylor of Clewiston, FL

Additional Comments:

- Tyree Matthews (Clewiston) and Yvette Wingate (Moore Haven) were welcomed to the SRAC as new council members.

- The proposed ‘2020’ Annual Family Day Picnic Host will be the Southern Region Advisory Council.

Brief Background information and possible impact of issue/area (i.e.: Why is it an issue? Will funding, staff utilization, services and/or facility changes be necessary?)

- NA

Recommendation for Board Action, if any (State in the form of a motion(s) to be acted upon by the full Board).

- NA
HS/EHS POLICY COUNCIL MINUTES & ATTENDANCE
Draft Minutes June 5, 2019
Agricultural and Labor Program, Inc.
Head Start/Early Head Start Policy Council Meeting
ALP Administrative Office
2202 Avenue Q, Fort Pierce, FL 34950
May 15, 2019

MINUTES

1. CALL TO ORDER
Nikyta L. Woods, Policy Council Vice-Chairperson called the meeting to order at 12:44 p.m.

2. ROLL CALL
Yolanda Robinson, Policy Council Secretary conducted the roll call. Members present: Nikyta L. Woods, Amaryllis Rosario, Crystal Booker, Teaira Reed, Anthony L. Smith, and Yolanda Robinson.

Community Representatives present: Donna Gibson, Josephine Howard, Felicia Sweeting-Harris and Dr. George Grace.

Alternates present: Keonia Coats (with voting rights),

Members Excused: Linda Halpin.

A quorum was established.

Staff present: Caroline Looney, Myrna Rodriguez, Aletta Stroder, Donita Brunson and Alisa Thornton.

Guests present: William Holt, ALP! Board of Directors Chairperson.

3. MISSION STATEMENT
Policy Council Members read the Mission Statement.

4. SECRETARY'S REPORT
Yolanda Robinson asked members if there were any questions to the minutes from May 15, 2019. No questions or corrections were made.

Crystal Booker made a motion to approve the Secretary’s Report as presented. Donna Gibson seconded. Motion carried.

5. CONSENT AGENDA
Nikyta L. Woods presented the Consent Agenda for approval and asked if there were any questions. No questions were made.
Josephine Howard made a motion to approve the Consent Agenda as presented. Dr. George Grace seconded. Motion carried.

6. POLICY COUNCIL COMMITTEES
Personnel/Grievance Committee: Aletta Stroder presented and distributed the Human Resources list of new hires dated June 5, 2019 for review and approval. The Human Resources listing of new hires included, 1 Family Services Worker.

Josephine Howard made a motion to approve the Policy Council Human Resources Listing as presented. Donna Gibson seconded. Motion carried. (The original Human Resources Listings are on file with the minutes).

Grants/Fiscal Committee: Myrna Rodriguez presented the Financial Reports and provided an overview of the reports to include, Program Financial Report, Food Program Reimbursement, and the Non-Federal Share.

Crystal Booker made a motion to approve the Financial Reports as presented. Yolanda Robinson seconded. Motion carried.

7. REPORT
Board of Directors: Josephine Howard stated that there was no report at this time due to the next Board of Director Meeting taking place on June 15, 2019. However, Mrs. Howard reminded everyone of the upcoming agency annual picnic scheduled for June 15, 2019.

8. OLD BUSINESS
Caroline Looney provided additional information on the agency picnic.

9. NEW BUSINESS
The staff present, recognized the Policy Council Members for the commitment and participation in the program. A small token of appreciation was presented to all members present.

Aletta Stroder, provided information about the end of the year celebration at the Frostproof Child Development Center and a parent from the center was honored at the FACA Annual Conference as Parent of the Year.

In closing, William Holt re-captured the picnic, encouraged everyone to participate, and asked members to bring their entire families. Additionally, Dr. George Grace encouraged all members to get to know their legislators.

10. ADJOURNMENT
Adjournment was at 1:08 p.m.

Policy Council Secretary
### AGRICULTURAL AND LABOR PROGRAM, INC.
**2018-2019 POLICY COUNCIL MONTHLY MEETING ATTENDANCE**

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**Total Representatives Present:**

| CENTER ALTERNATES                      | NAME                        | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT |
|----------------------------------------|-----------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|
| Lincoln Park Head Start                | Eliza Laurent               | E   |     |     |     |     |     |     |     |     |      |     |     |     |
| Lincoln Park Head Start                | Keonie Coats                |     |     |     |     |     |     |     |     |     |      |     |     |     |
| Garden Terrace Head Start              | Danyella Jackson            |     |     |     |     |     |     |     |     |     |      |     |     |     |
| Garden Terrace Head Start              | Tiara King                  |     |     |     |     |     |     |     |     |     |      |     |     |     |
| Queen Townsend HSC II                  | Lamonica Murphy             |     |     |     |     |     |     |     |     |     |      |     |     |     |
| Queen Townsend HSC II                  | Santony Stafford            |     |     |     |     |     |     |     |     |     |      |     |     |     |
| Child Development & Family Services    | Shantel Britton             |     |     |     |     |     |     |     |     |     |      |     |     |     |
| Child Development & Family Services    | Andrew Hendricks            |     |     |     |     |     |     |     |     |     |      |     |     |     |
| Francis Duval Head Start               | Raquell Bizzell             |     |     |     |     |     |     |     |     |     |      |     |     |     |
| George W. Truitt Family Services       | Priscilla Spears            |     |     |     |     |     |     |     |     |     |      |     |     |     |
| George W. Truitt Family Services       | Orithea Plowden             |     |     |     |     |     |     |     |     |     |      |     |     |     |
| Frostproof Child Development           | Lakayla Jackson             |     |     |     |     |     |     |     |     |     |      |     |     |     |
| HS Contracted Site St. Lucie           | Grace Potts                 |     |     |     |     |     |     |     |     |     |      |     |     |     |

**P - PRESENT   E - EXCUSE   A - ABSENT**

**NO MEETING**