

## **ALPI POLICY COUNCIL MAJOR TIME LINES**

### **AUGUST**

- Participate in parent orientation

### **SEPTEMBER**

- Approve/disapprove new employees (if applicable)
- Established Parent Committees
- Parliamentary procedures training
- Election of Policy Council Representative and Alternates

### **OCTOBER**

- Policy Council Training/Orientation
- Install New Policy Council Members
- Approve/disapprove of Community Representatives

### **NOVEMBER**

- Policy Council Monthly Meeting
- Policy Council participates in the Board of Directors Retreat
- Approve/disapprove of Criteria for recruitment, selection, and enrollment priorities for Head Start/Early Head Start Program

### **DECEMBER**

- Policy Council Monthly Meeting
- Approval/disapproval Management Work Plans, and Operational Policies & Procedures
- Internal Dispute Resolution/Community Compliant Procedures
- Fiscal Management/Personnel Policies and Procedures

## **JANUARY**

- Policy Council Monthly Meeting
- Agency Corporate Annual Meeting

## **FEBRUARY**

- Policy Council Monthly Meeting
- Policy Council, Parents, Board Members, and Staff participate on the Program Annual Self-Assessment Process
- Board of Directors/Policy Council Orientation (new board)

## **MARCH**

- Policy Council Monthly Meeting
- Approve/disapprove of Refunding Application(s) to include: program options, Management Work Plans, Operational Policies and Procedures, etc.
- Approve/disapprove Self-Assessment Report

## **APRIL**

- Policy Council Monthly Meeting
- Approve/disapproval of Parent Activity Funds for End of the Year Parent Activities
- Approve/disapprove of Self-Assessment Corrective Action Plan

## **MAY**

- Policy Council Monthly Meeting

## **JUNE**

- Policy Council Monthly Meeting
- Annual ALPI Picnic