



**Executive Committee Meeting**  
(November 18, 2016)

&

**Board of Directors' Meeting**  
(November 20, 2016)

**Doubletree Hotel/Downtown  
Orlando, FL**



## MEMORANDUM

**TO:** ALPI Board of Directors

**FROM:** Deloris Johnson, Chief Executive Officer

**DATE:** November 8, 2016

**SUBJECT:** Meetings Packet

This is to inform you that the enclosed meeting packet is for the **Executive Committee Meeting** scheduled for **Friday, November 18<sup>th</sup> at 6:00 p.m.** and the **Board of Directors Meeting** scheduled for **Sunday, November 20<sup>th</sup> at 10:00 a.m.** Both meetings will be held during the Annual Board's Management Planning Retreat.

The Annual Board's Management Planning Retreat will be held at the following location:

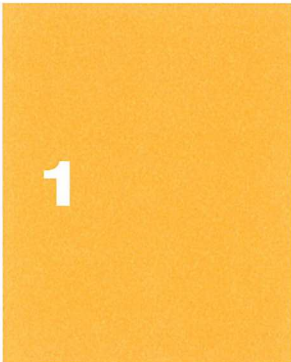
**Doubletree Hotel Downtown**  
**60 South Ivanhoe Boulevard**  
**Orlando, FL 32804**  
**(407) 425-4455**

Please note that overnight accommodations have been made on your behalf for Friday & Saturday on a **6:00 p.m. hold**. After 6:00 p.m. if not guaranteed for late arrival by **YOU**, the room(s) will be released. Should you need to **secure late arrival** or **cancel**, please call the hotel directly.

Should you have questions, please give me a call!

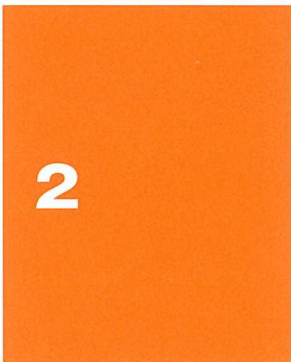
DJ/ts

**(2015/2016 BOARD MEMBERS: PLEASE BRING YOUR COMPLETED CEO PERFORMANCE EVALUATION ON FRIDAY NIGHT)**



**EXECUTIVE COMMITTEE**  
(Agenda, Minutes & Attendance Roster)

**BOARD OF DIRECTORS**  
(Agenda, Minutes & Attendance Roster)



**CONSENT AGENDA**  
CEO Report  
Progress Reports  
Reimbursement Reports  
Other Reports



**FINANCIALS**  
Financial Statement Variance Report  
Balance Sheet  
Project Financial Report  
Agencywide R&E By Category



**COMMITTEE MEETINGS**  
Action Items



**OTHER INFORMATION/  
CORRESPONDENCE**