



Executive Committee Meeting
(September 22, 2017)
Lake Alfred, FL

&

Board of Directors' Meeting
(September 23, 2017)
Winter Haven, FL



MEMORANDUM

TO: ALPI Board of Directors
FROM: Deloris Johnson, Chief Executive Officer
DATE: September 8, 2017
SUBJECT: Board Packet

This is to inform you that the enclosed meeting packet is for the scheduled Executive Committee Meeting on Friday, September 22, 2017 beginning at 8:00 p.m. @ the Corporate Office in Lake Alfred.

The Board of Directors Meeting is scheduled for Saturday, September 23, 2017 beginning at 10:00 a.m. @ the Chain O'Lakes Conference Center - Poolside Meeting Room (210 Cypress Gardens Blvd, Winter Haven, FL 33880). A full breakfast will be available in the meeting room @ 8:45 a.m.

Please note that overnight accommodations have been made on your behalf for Friday with a **6:00 p.m. hold**. After 6:00 p.m. if not guaranteed, the room(s) will be released. Should you need to **guarantee late arrival** or **cancel**, please call the hotel directly (Holiday Inn - 200 Cypress Garden Blvd - Winter Haven - 863/292-2100).

Should you have questions, please give me a call @ 863/956-3491, Ext. 204!

DJ/ts

NOTE: The following committees are scheduled to meet (see Tab 4 for agendas and materials)

- Retirement
- Program Planning
- Bylaws
- Special Events
- Budget & Finance
- Membership

1**EXECUTIVE COMMITTEE**

(Agenda, Minutes & Attendance Roster)

BOARD OF DIRECTORS

(Agenda, Minutes & Attendance Roster)

2**CONSENT AGENDA**

CEO Report

Progress Reports

Reimbursement Reports

Other Reports

3**FINANCIALS**

Financial Statement Variance Report

Balance Sheet

Project Financial Report

Agencywide R&E By Category

4**COMMITTEE MEETINGS**

Committees' Agendas

Action Items

5**OTHER INFORMATION/
CORRESPONDENCE**