



Executive Committee Meeting
(Corporate Office/Lake Alfred)

&

Board of Directors' Meeting
(Chain O'Lakes Complex/Winter Haven)

September 23 – 24, 2016



MEMORANDUM

TO: ALPI Board of Directors

FROM: Deloris Johnson, Chief Executive Officer

DATE: September 14, 2016

SUBJECT: September Meeting (s) Packet

Please find enclosed the meeting materials for the upcoming September Meeting(s).

The Executive Committee Meeting is scheduled for Friday, September 23, 2016 beginning at 8:00 p.m. @ the Corporate Office in Lake Alfred.

The Board of Directors Meeting is scheduled for Saturday, September 24, 2016 beginning at 10:00 a.m. @ the Chain O'Lakes Conference Center - Poolside Meeting Room. A full breakfast will be available in the meeting room @ 8:45 a.m.

Please note that overnight accommodations have been made on your behalf for Friday with a **6:00 p.m. hold**. After 6:00 p.m. if not guaranteed, the room(s) will be released. Should you need to **guarantee late arrival** or **cancel**, please call the hotel directly (Holiday Inn - 200 Cypress Garden Blvd - Winter Haven - 863/292-2100). Overnight accommodations are available to members residing twenty-five (25) miles from meeting location.

Should you have questions, please contact myself or Twila Smith @ 863/956-3491, Ext. 204.

DJ/ts

P.S.: The following committees are scheduled to meet: Program Planning, Special Events, Bylaws, Budget & Finance, Membership, and Government Affairs. Please see **Committee Agendas** behind Tab 4.

1

EXECUTIVE COMMITTEE

(Agenda, Minutes & Attendance Roster)

BOARD OF DIRECTORS

(Agenda, Minutes & Attendance Roster)

2

CONSENT AGENDA

CEO Report
Progress Reports
Reimbursement Reports
Other Reports

3

FINANCIALS

Financial Statement Variance Report
Balance Sheet
Project Financial Report
Agencywide R&E By Category

4

COMMITTEE MEETINGS

Agendas
Action Items

5

**OTHER INFORMATION/
CORRESPONDENCE**