



EXECUTIVE COMMITTEE MEETING
Corporate Office
Lake Alfred, FL
April 21, 2017
8:00 p.m.

Executive Committee

Katie Clarke
 Marjorie Gaskin
 Marva Hawkins

William Holt
 Josephine Howard
 David Walker

Legal Counsel: Attorney Jonathan Thiele
Chief Executive Officer: Deloris Johnson
Budget & Finance Director: Dennis Gniewek

AGENDA

WHAT	HOW	WHO	TIME
1. CALL TO ORDER MOMENT OF SILENCE MISSION STATEMENT ROLL CALL	Present	Chairperson Secretary	5 min
2. PUBLIC COMMENTS (limit 2 minutes each)	Present/Approve	Chairperson	5 min
3. CONSENT AGENDA (See Tab 2)	Present/Approve	Chairperson CEO	5 min
4. SECRETARY'S REPORT (See Tab 1) • Draft Minutes (November 18, 2016) • Correspondence (See Tab 5)	Present/Approve	Secretary	5 min
5. TREASURER'S REPORT (See Tab 3) Financial Statements	Present/Approve	Treasurer	5 min
6. ACTION ITEMS (See Tab 4) ➤ Board Committee Reports/Action Items ➤ Retirement Plan Audit (June 30, 2016 & 2015) ➤ Health and Welfare Plan Form 5500 ➤ Agency Policies and Procedures Revisions/Additions • Back To Work Policy • Accident/Incident Reporting Policy ➤ 2017 Funding Opportunities • 2017-2018 DOE/EA • 2017-2108 HS/EHS • 2017-2018 LIHEAP Budget	Present/Approve	Chairperson CEO	20 min
7. OTHER BUSINESS	Present	TBA	10 min
8. UPCOMING MEETINGS/CONFERENCES	Present	Chairperson	5 min
9. ADJOURNMENT	Present	Chairperson	5 min

ALPI Mission Statement

The mission of The ALPI is to propose, implement, and advocate developmental and human service delivery programs for the socially and economically disadvantaged; children and families; and farmworkers.

Community Action Promise:

Community Action changes people lives, embodies the spirit of hope, improves communities and makes America a better place to live. We care about the entire community and we are dedicated to helping people to help themselves and each other.



EXECUTIVE COMMITTEE MEETING
Doubletree Downtown Orlando
Orlando, FL
November 18, 2016
6:00 p.m.

I. CALL TO ORDER: The meeting was called to order by Chairperson William Holt at 6:00 p.m.

➤ **MOMENT OF SILENCE:** Observed by all.

➤ **MISSION STATEMENT:** Recited in unison
The mission of The ALPI is to propose, implement, and advocate developmental and human service delivery programs for the socially and economically disadvantaged; children and families; and farmworkers.

➤ **ROLL CALL: Members present:** Katie Clarke, Marva Hawkins, William Holt, and Josephine Howard,
Members excused: David Walker, Marjorie Gaskin

Quorum: Attendance meets quorum with four (4) voting members present.

Boards Legal Counsel present: Attorney Jonathan Thiele
Chief Executive Officer present: Deloris Johnson
Budget & Finance Director present: Dennis Gniewek
Operations & QC Director present: Twila Smith

II. PUBLIC COMMENTS: None

III. CONSENT AGENDA:
Josephine Howard moved to accept all items as presented; seconded by Marva Hawkins. Motion carried.

IV. SECRETARY'S REPORT: Josephine Howard presenting:
➤ Draft Minutes (September 23, 2016)
➤ Correspondence
Josephine Howard moved to accept the draft minutes and correspondence as presented; seconded by Marva Hawkins. Motion carried.

V. TREASURER'S REPORT: Dennis Gniewek reporting:

➤ Reviewed Balance Sheet as of June 30, 2016:

Assets

Cash	\$ 1,239,063
Accounts receivable	\$ 430,309
Total current assets	\$ 1,669,372
Total Long Term Assets	\$ 1,218,745
Total Assets	\$ 2,888,117

Liabilities	
Accounts Payable	\$ 447,253
Deferred Revenue	\$ 46,613
Payroll Payable	\$ 459,809
Total Liabilities	\$ 953,675
Equity	
Current Year Activity	\$ 16,153
Unrestricted Fund Balance	\$ 947,105
Investment in Fixed Assets	\$ 971,184
Total Equity	\$ 1,934,442
Total Liabilities & Equity	\$ 2,888,117

Josephine Howard moved to approve the Treasurer's Report for informational purposes only; seconded by Marva Hawkins. Motion carried.

VI. ACTION ITEMS:

- **Draft Planning Retreat Agenda**
Josephine Howard moved to accept the above listed item; seconded by Marva Hawkins. Motion carried.
- **Child Care Food Renewal Application (Ratify)**
Josephine Howard moved to accept the above listed item; seconded by Marva Hawkins. Motion carried.
- **2016 Retirement Audit Engagement Agreement (Ratify)**
Josephine Howard moved to accept the above listed item; seconded by Marva Hawkins. Motion carried.
- **2016 Worker's Comp. Renewal Agreement (Ratify)**
Josephine Howard moved to accept the above listed item; seconded by Marva Hawkins. Motion carried.
- **2016 Insurance Renewal Policies (Ratify)**
Josephine Howard moved to accept the above listed item; seconded by Marva Hawkins. Motion carried.
- **Board Members Resignation (Patricia Brown)**
Josephine Howard moved to accept the above listed item; seconded by Marva Hawkins. Motion carried.




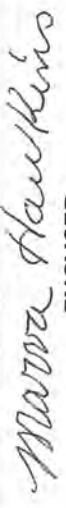
VII. OTHER BUSINESS – None

VIII. Josephine Howard moved to approve the agenda for 11/20/2016 as presented; seconded by Katie Clarke. Motion carried.





IX. ADJOURNMENT

Josephine Howard moved to adjourn the meeting at 6:28 p.m.; seconded by Marva Hawkins. Motion carried.

The ALPI Executive Committee Meeting
 Sign In Sheet
 November 18, 2016

NAME	ADDRESS	TELEPHONE	SIGNATURE
Josephine Howard, Board Secretary Commissioner Roy Tyler - City of Haines City Citizen Designee (Polk County)	2711 Orchid Drive Haines City, FL 33844 jolizhow13@yahoo.com	H: (863) 422-0875 C: (863) 221-2644	
Marjorie Gaskin, Treasurer Commissioner Rufus Alexander - City of Ft. Pierce Citizen Designee (St. Lucie County)	1511 N. 21 st Street Ft. Pierce, FL 34950 mbgaskin2@gmail.com	H: (772) 464-0243 C: (772) 475-3194	EXCUSED
Katie Clarke Lakeview Park Homeowner Association President (Polk County)	37 Banneker Lane Frostproof, FL 33843 N/A	H: (863) 635-4928 O: N/A C: (863) 605-1330	
David Walker, Board Vice-Chairperson Law Office of David Walker, PA Attorney (Martin County)	10 SE Central Parkway, Ste 225 Stuart, FL 34994 davidwalkerlaw@aol.com	H: (772) 286-1469 O: (772) 286-8686 C: (772) 708-6632	EXCUSED
William Holt - Board Chairperson Eastern Region Advisory Council Chairperson (Indian River County)	4129 57 th Avenue Vero Beach, FL 32967 1946holt@gmail.com	H: (772) 562-8377 O: N/A C: (772) 538-4280	
Marva Hawkins Northern Region Advisory Council Member (Seminole County)	1004 W. 13 th Street Sanford, FL 32772 marvahawkins@earthlink.net	H: (407) 322-5418 O: N/A C: (407) 416-4234	 EXCUSED

STAFF AND BOARD COUNSEL

Deloris Johnson, CEO			
Dennis Gniewek, Finance Director			
Twila Smith, O&QC Director			
Jonathan Thiele, Board Counsel			


The Agricultural and Labor Program, Inc.
2017 Executive Committee
Attendance Y-T-D Summary

Name	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Katie Clarke												
Marjorie Gaskin												
Marva Hawkins												
William Holt												
Josephine Howard												
David Walker												
TOTAL PRESENT												

P = Present

E = Excused

A = Absent

 = No Meeting Held



BOARD OF DIRECTORS
Chain O'Lakes Conference Center
Winter Haven, FL
April 22, 2017
10:00 a.m.

Board of Directors

Stacy Campbell-Domineck	Marjorie Gaskin	William Holt	Glenda Jones	Lester Roberts	Samuel Thomas
Katie Clarke	Marva Hawkins	Josephine Howard	Chester McNorton	Annie Robinson	David Walker
Dorothy Curry	LaVita Holmes	Kim Johnson	Vernon McQueen	Kimberly Ross	Corey Williams
Patricia Gamble					Ruby Willix

Board Attorney: Jonathan Thiele

Chief Executive Officer: Deloris Johnson

Department Directors:

Cheryl Burnham, LIHEAP	Christine Samuel, Human Resources	Twila Smith, Operations & Quality Control
PaHoua Lee-Yang, CSBG	Myrna Rodriguez, Program Operations (St. Lucie)	Elizabeth Young, CDFS Deputy Director
Al Miller, C&E Deputy Director	Dennis Gniewek, Budget & Finance	Aletta Stroder, Program Operations (Polk)

AGENDA

WHAT	HOW	WHO	TIME
1. CALL TO ORDER MISSION STATEMENT ROLL CALL (See Tab 1)	Present	Chairperson Secretary	5 min
2. PUBLIC COMMENTS (limit 2 minutes each)		Chairperson	5 min
3. CONSENT AGENDA (See Tab 2)	Present/Approve	Chairperson	5 min
4. SECRETARY'S REPORT – (See Tab 1) <ul style="list-style-type: none"> ➤ Minutes – January 21, 2017 (Closeout & Election) ➤ Minutes – February 25, 2017 ➤ Correspondence (See Tab 5) 	Present/Approve	Secretary	5 min
5. TREASURER'S REPORT (See Tab 3) Financial Statements	Present/Approve	Treasurer	5 min
6. ACTION ITEMS (See Tab 4) <ul style="list-style-type: none"> ➤ Board Committee Reports/Action Items ➤ Retirement Plan Audit (June 30, 2016 & 2015) ➤ Health & Welfare Plan Form 5500 ➤ Agency Policies and Procedures Revision/Additions <ul style="list-style-type: none"> • Back To Work Policy • Accident/Incident Reporting Policy ➤ 2017 Funding Opportunities <ul style="list-style-type: none"> • 2017-2018 DOE/EA • 2017 HS/EHS • 2017-2018 LIHEAP Budget ➤ Regional/Head Start-EHS Councils' Reports 	Present/Approve	Chairperson & CEO	20 min
7. OTHER BUSINESS	Present	Chairperson & CEO	10 min
8. UPCOMING MEETINGS/CONFERENCES (See Tab 5)	Present	Chairperson	5 min
9. ADJOURNMENT	Present	Chairperson	5 min

ALPI Mission Statement

The mission of The ALPI is to propose, implement, and advocate developmental and human service delivery programs for the socially and economically disadvantaged; children and families; and farmworkers.

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**BOARD OF DIRECTORS
2016 CLOSE-OUT MEETING
ROSEN CENTRE HOTEL
ORLANDO, FL
JANUARY 21, 2017**

- I. **CALL TO ORDER:** The meeting was called to order at 10:00 a.m. by the Chairperson William Holt.
 - **MISSION STATEMENT:** Recited in unison
The mission of The ALPI is to propose, implement, and advocate developmental and human service delivery programs for the socially and economically disadvantaged; children and families; and farmworkers.
 - **MOMENT OF SILENCE:** Observed by all
 - **ROLL CALL: Members Present:** Stacy Campbell-Domineck, Katie Clarke, Patricia Gamble, Marjorie Gaskin, Marva Hawkins, LaVita Holmes, William Holt, Josephine Howard, Kim Johnson, Glenda Jones, Chester McNorton, Vernon McQueen, Kimberly Ross, David Walker, and Ruby Willix.
Member Absent: Corey Williams
Members Excused: Dorothy Curry, Lester Roberts, & Annie Robinson
Quorum: Attendance meets quorum with sixteen (15) voting members present.

Chief Executive Officer Present: Deloris Johnson
Board Attorney Present: Jonathan Thiele

Others Present:
Department Directors: Cheryl Burnham, LIHEAP; PaHoua Lee-Yang, CSBG; Al Miller, C&E Deputy Director; Christine Samuel, Human Resources; Myrna Rodriguez, Program Operations (St. Lucie); Aletta Stroder, Program Operations (Polk County); Dennis Gniewek, Budget & Finance; Twila Smith, Operations & Quality Control; and Elizabeth Young, CDFS Deputy Director
- II. **PUBLIC COMMENTS:** None
- III. **CONSENT AGENDA** – Marjorie Gaskin moved to accept the Consent Agenda; seconded By Josephine Howard. Motion carried.

IV. SECRETARY'S REPORT: Josephine Howard, reporting:

- **Draft minutes** (November 20, 2016) and (January 23, 2016 Corporate Membership Meeting)
Josephine Howard moved to accept the Secretary's Report; seconded by Marjorie Gaskin.
Motion carried.
- **Correspondence:**
Josephine Howard moved to accept; seconded by Marjorie Gaskin. Motion carried.

V. TREASURER'S REPORT: Marjorie Gaskin, reporting:

The Agricultural and Labor Program, Incorporated

Statements of Activities
Years Ended June 30, 2016 and 2015

	2016	2015
Support and revenue:		
U.S. Department of Health and Human Services	\$ 7,284,907	\$ 7,284,907
Early Learning Coalitions:		
Voluntary Prekindergarten Education Program (VPK)	923,574	886,828
Childcare	12,175	14,154
State of Florida, Departments of:		
Economic Opportunity	5,581,235	6,020,692
Education and Health	757,585	727,154
In-kind contributions	1,289,522	1,076,821
Other support and revenue	421,597	355,249
Total support and revenue	16,270,595	16,365,805
Expenses:		
Program services:		
Head Start	8,023,797	7,844,805
Child development	878,951	897,422
Energy	4,364,761	4,860,543
Food	683,805	676,160
Social services	1,301,962	1,113,419
Employment and training	7,310	55,019
Total program services	15,260,586	15,447,368
Supporting services:		
Management and general	1,112,836	1,053,395
Total expenses	16,373,422	16,500,763
Decrease in net assets	(102,827)	(134,958)
Net assets:		
Beginning	1,918,289	2,053,247
Ending	\$ 1,815,462	\$ 1,918,289

See notes to financial statements.

Marjorie Gaskin moved to accept the Treasurer's Report for informational purposes only; seconded by Marva Hawkins. Motion carried.

VI. ACTION ITEMS:

- **Glades County Public Designee Appointment**
David Walker moved to accept the Glades County Public Designee Appointment; seconded by Josephine Howard. Motion carried.
- **2016 Audited Financial Report Approval/Distribution (Ratify):**
David Walker moved to ratify the Audited Financial Report Approval/Distribution; seconded by Josephine Howard. Motion carried.
- **FNPH 2016 Budget Modification (Ratify)**
David Walker moved to ratify the FNPH 2016 Budget Modification; seconded by Josephine Howard. Motion carried.
- **CSC Summer Youth Program Expansion Grant**
David Walker moved to authorize the CEO to move forward with the Summer Youth Expansion Grant to serve more children in Fort Pierce; seconded by Josephine Howard. Motion carried.
- **LIHEAP Budget Modification (Ratify)**
David Walker moved to ratify the LIHEAP Budget Modification; seconded by Josephine Howard. Motion carried.
- **CSBG Modification (Ratify)**
David Walker moved to ratify the CSBG Modification, now 100% of the money will be made available; seconded by Josephine Howard. Motion carried.
- **CSBG Performance Standards Update**
David Walker moved for the approval of Mr. Kim Johnson to represent Glades County; seconded by Josephine Howard. Motion carried.
- **2016 Board Annual Reports**
David Walker moved to accept the 2016 Board Annual Reports from each committee; seconded by Josephine Howard. Motion carried.
- **2016 ALHDC Annual Report**
David Walker moved to accept the ALHDC Annual Report; seconded by Josephine Howard. Motion carried.

➤ **Adoption of Annual Corporate Meeting Booklet**

David Walker moved to accept the Adoption of the Annual Corporate Meeting Booklet; seconded by Josephine Howard. Motion carried

VII. OTHER BUSINESS

- Josephine Howard moved to give the CEO the authority to review the proposed Succession Planning Agreement in order for the process to move forward.
- Josephine Howard moved to accept the Proposal Agreement presented by Ms. Johnson; seconded by Marjorie Gaskin. Motion carried.
- David Walker moved to activate the Succession Planning Committee, renew Mr. Ramsey's contract, and work out the scheduling logistics; seconded by Kim Johnson. Motion carried.

VIII. UPCOMING MEETINGS/CONFERENCES

➤ **February**

6-9 Region IV Head Start Annual Training Conference – Atlanta, GA
28 Annual Shared Governance Orientation – Winter Haven, FL

➤ **March**

14-17 2017 NCAF Legislative Conference – Washington, DC
14-17 2017 FHSA Annual Conference – Orlando, FL

➤ **April**

7-10 National Head Start Conference – Chicago, IL
21 ALPI Executive Committee – Lake Alfred, FL
22 ALPI Board of Directors' Meeting – Winter Haven, FL

➤ **May**

9-12 2017 FACA Annual Conference – Jacksonville, FL


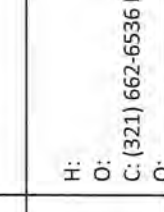
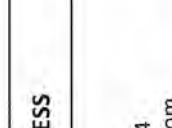
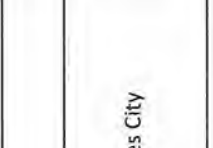
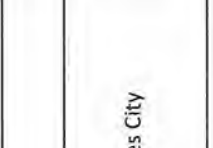
(Board Members interested in attending upcoming meetings/conferences are to contact CEO Office)

IX. ADJOURNMENT

David Walker moved to adjourn the meeting at 10:35 a.m.; seconded by Josephine Howard. Motion carried.








**THE AGRICULTURAL AND LABOR PROGRAM, INC.
2016 BOARD CLOSEOUT MEETING
JANUARY 21, 2017
SIGN-IN SHEET**

Sector: Public

NAME	ADDRESS	TELEPHONE	SIGNATURE
Josephine Howard, Board Secretary Commissioner Roy Tyler - City of Haines City Citizen Designee (Polk County)	2711 Orchid Drive Haines City, FL 33844 lolizhow13@yahoo.com	H: (863) 422-0875 C: (863) 221-2644	
Dorothy Curry Commissioner Velma Williams – City of Sanford Citizen Designee (Seminole County)	2203 W. 13 th Street Sanford, FL 32771 N/A	H: (407)323-2099 C: N/A	EXCUSED
Commissioner Kim Johnson St. Lucie Board of County Commissioner (St. Lucie County)	4888 Kings Hwy Fort Pierce, FL 34951 johnsonkim@stlucieco.org	H: O: C: (321) 662-6536 H: O:	 
Marjorie Gaskin, Treasurer Commissioner Rufus Alexander - City of Ft. Pierce Citizen Designee (St. Lucie County)	1511 N. 21 st Street Ft. Pierce, FL 34950	H: (772) 464-0243 C: (772) 475-3194	EXCUSED
Lester Roberts Deputy Mayor Brenda Giles – City of Avon Park Citizen Designee (Highlands County)	1002 S. Waldron Avenue Avon Park, FL 33825 lesterarob06@yahoo.com	C: (863) 257-4164	
Kimberly Ross Commissioner Janet Taylor –Hendry BoCC Citizen Designee (Hendry County)	931 Virginia Avenue Clewiston, FL 33440 rossixnine@netzero.com	H: O: C: (863) 233-6500	
VACANT City of Moore Haven Citizen Designee (Glades County)			




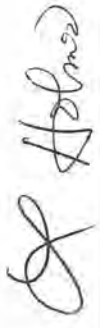
THE AGRICULTURAL AND LABOR PROGRAM, INC.
2016 BOARD CLOSEOUT MEETING
JANUARY 21, 2017
SIGN-IN SHEET

Sector: Private

NAME	ADDRESS	TELEPHONE	SIGNATURE
Patricia Gamble CGWT Outreach Resource Center Member (Polk County)	1020 Anderson Avenue Lakeland, FL 33805 gambpt@aol.com	H: (863)603-8852 O: (863) 284-4245 C: (863) 838-5111	
Vernon McQueen Duke Energy Florida Program Manager (Seminole County)	804 E. 14 th Street Sanford, FL 32771 vmcqueen@hotmail.com	H: (407) 321-6950 O: (407) 942-9661 C: (321) 262-6564	
Katie Clarke Lakeview Park Homeowner Association President (Polk County)	37 Banneker Lane Frostproof, FL 33843 N/A	H: (863) 635-4928 O: N/A C: (863) 605-1330	
Glenda Jones Winter Haven Neighborhood Service Center Executive Director (Polk County)	608 Avenue S, NE Winter Haven, FL 33881 nsc1glenda@netscape.net	H: (863) 294-5860 O: (863) 294-5860 C: N/A	
Stacy Campbell-Domineck CareerSource Polk Chief Executive Officer (Polk County)	600 N. Broadway, Suite B Bartow, FL 33830 stacy.campbell-domineck@careersourcepolk.com	H: (863) 899-6597 O: (863) 508-1600 C:	 EXCUSED
David Walker, Board Vice-Chairperson Law Office of David Walker, PA Attorney (Martin County)	10 SE Central Parkway, Ste 225 Stuart, FL 34994 davidwalkerlaw@aol.com	H: (772) 286-1469 O: (772) 286-8686 C: (772) 708-6632	
Chester McNorton ATEC Advisory Council Member (Volusia County)	644 Magnolia Avenue Daytona Beach, FL 32114 chestermcnorton@yahoo.com	H: N/A O: (386) 740-3242 C: (386) 341-7586	

THE AGRICULTURAL AND LABOR PROGRAM, INC.
2016 BOARD CLOSEOUT MEETING
JANUARY 21, 2017
SIGN-IN SHEET

Sector: Low Income

NAME	ADDRESS	TELEPHONE	SIGNATURE
William Holt – Board Chairperson Eastern Region Advisory Council Chairperson (Indian River County)	4129 57 th Avenue Vero Beach, FL 32967 1946holt@gmail.com	H: (772) 562-8377 O: N/A C: (772) 538-4280	SIGNATURE 
Annie Robinson Southern Region Advisory Council Member (Polk County)	748 Hunt Street Lake Wales, FL 33853 mrsrob1@yahoo.com	H: (863) 676-4008 O: (863) 285-8210 C: (863) 232-8899	EXCUSED
VACANT (Glades County)			
Marva Hawkins Northern Region Advisory Council Member (Seminole County)	1004 W. 13 th Street Sanford, FL 32772 marvahawkins@earthlink.net	H: (407) 322-5418 O: N/A C: (407) 416-4234	
Corey Williams Head Start Policy Council Member (St. Lucie County)	7700 Pine Lakes Blvd #7495 Port St. Lucie, FL 34953	H: N/A O: C:	
Ruby Willix Central Region Advisory Council Member (Polk County)	2876 Dudley Drive Bartow, FL 33830 rubywillix@comcast.net	H: (863) 537-6677 O: N/A C: (863) 207-1822	
LaVita Holmes Southern Region Advisory Council Member (Hendry County)	901 Florida Avenue Clewiston, FL 33440 kwikrelease863@gmail.com	H: (863) 288-2076 O: (863) 983-9900 C: N/A	



**BOARD OF DIRECTORS
Election of Officers
Rosen Centre Hotel
Orlando, FL
January 21, 2017**

I. CALL TO ORDER: The meeting was called to order by Deloris Johnson, Chief Executive Officer at 2:25 p.m.

II. BOARD ELECTION

ALPI Board Election Procedures & Eligibility Criteria

Deloris Johnson reviewed the Board's Election procedures. All of the officers' seats were declared vacant. The roll was called with fifteen (15) members present and eligible to vote.

Those present were: Stacy Campbell-Domineck, Katie Clarke, Patricia Gamble, Marjorie Gaskin, Marva Hawkins, William Holt, LaVita Holmes, Josephine Howard, Glenda Jones, Chester McNorton, Vernon McQueen, Kimberly Ross, David Walker, Corey Williams & Ruby Willix.

III. ELECTION OF 2017 BOARD OF DIRECTORS' OFFICERS

Glenda Jones, Nominating Committee Member presented the Nomination Slate as follows:

William Holt, Chairperson
David Walker, Vice Chairperson
Josephine Howard, Secretary
Marjorie Gaskin, Treasurer

Marva Hawkins motioned to approve the Nomination Slate as presented. Vernon McQueen seconded. Motion carried unanimously.

IV. ADJOURNED

With no other business to discuss, the meeting adjourned at 2:40 p.m.

Submitted by Deloris Johnson, CEO
January 21, 2017

2017 ALPI BOARD OF DIRECTORS ELECTION

Sign In

Stacy Campbell-Domineck

Stacy Campbell Domineck
Katie Clarke

Katie Clarke

Dorothy Curry

Patricia Gamble

Patricia Gamble

Marjorie Gaskin

Marjorie B. Gaskin

Marva Hawkins

Marva Hawkins

William Holt

William Holt

LaVita Holmes

LaVita Holmes

Josephine Howard

Josephine Howard

Kim Johnson

Glenda Jones

Glenda Jones

Chester McNorton

Chester McNorton

Vernon McQueen

Lester Roberts

Annie Robinson

Kimberly Ross

Kimberly Ross

Samuel Thomas

David Walker

David Walker

Corey Williams

Corey Williams

Ruby Willix

Ruby Willix

Michelle, course

Michelle, course



**BOARD OF DIRECTORS SPECIAL CALL MEETING
CHAIN O' LAKES COMPLEX
WINTER HAVEN, FL
FEBRUARY 25, 2017**

I. **CALL TO ORDER:** The meeting was called to order at 12:05 p.m. by Chair William Holt.

➤ **MOMENT OF SILENCE:** Observed by all

➤ **MISSION STATEMENT:** Recited in unison

The mission of The ALPI is to propose, implement, and advocate developmental and human service delivery programs for the socially and economically disadvantaged; children and families; and farmworkers.

II. **ROLL CALL: Members Present:** Stacy Campbell-Domineck, Marjorie Gaskin, Patricia Gamble, Marva Hawkins, LaVita Holmes, William Holt, Glenda Jones, Vernon McQueen, Chester McNorton, Lester Roberts, Annie Robinson, Kimberly Ross, David Walker, Corey Williams & Ruby Willix.

Members Absent (Excused): Katie Clarke, Dorothy Curry, Josephine Howard, and Kim Johnson.

Member Absent: Samuel Thomas

Quorum: Attendance meets quorum with fifteen (15) voting members present.

Chief Executive Officer Present: Deloris Johnson

Board Attorney Present: Jonathan Thiele

Department Directors Present: Cheryl Burnham, LIHEAP; Al Miller, C&E Deputy Director; Christine Samuel, Human Resource; Myrna Rodriguez, Program Operations(St. Lucie); Aletta Stroder, Programs Operations (Polk County); Dennis Gniewek, Budget & Finance; PaHoua Lee-Yang, CSBG; & Twila Smith, Operations & Quality Control.

III. **ACTION ITEMS:**

• **The following were approved as presented:**

- ✓ 2017 Proposed Board & Timelines
- ✓ 2017 Proposed Board Committee Assignments
- ✓ 2017 Proposed Board Meeting Calendar

• **The following funding Opportunities were presented for approval and/or ratification:**

- ✓ Senior Connection/EHEAP (Ratification)
 - Contract Amendment 001
 - Notice of Award
 - Notice of Increase
- ✓ Head Start Funding Application
- ✓ CSBG Contract (Ratification)
- ✓ HUD Housing Continuation (Ratification)
- ✓ ESG Grant (Ratification)
- ✓ CSC Summer Funding (Ratification)

- ✓ CSC Grant Application (Ratification)
- ✓ FCDP Statewide Emergency Assistance
- ✓ Bank of America Grant Siren
- ✓ 2017-2018 LIHEAP Contract

Vernon McQueen moved to ratify/approve the above items; seconded by Lester Roberts. Motion carried.

IV. OTHER BUSINESS

- **Bank of America Line of Credit - \$250K line of credit (Ratification)**
Lester Roberts moved to approve the above listed item; seconded by David Walker. Motion carried.

- **ACF - Overview of Findings (ERSEA Review)**
No review findings.




V. ADJOURNMENT

Vernon McQueen moved for adjournment; seconded by Patricia Gamble. Motion carried. Meeting adjourned at 12:24 p.m.

DRAFT







THE AGRICULTURAL AND LABOR PROGRAM, INC.
2017 SHARED GOVERNANCE ORIENTATION & BOARD MEETING
FEBRUARY 26, 2017
SIGN-IN SHEET

Sector: Public

NAME	ADDRESS	TELEPHONE	SIGNATURE
Josephine Howard, Board Secretary Commissioner Roy Tyler - City of Haines City Citizen Designee (Polk County)	2711 Orchid Drive Haines City, FL 33844 lolizhow13@yahoo.com	H: (863) 422-0875 C: (863) 221-2644	
Dorothy Curry Commissioner Velma Williams -- City of Sanford Citizen Designee (Seminole County)	2203 W. 13 th Street Sanford, FL 32771 N/A	H: (407)323-2099 C: N/A	
Commissioner Kim Johnson St. Lucie Board of County Commissioner (St. Lucie County)	4888 Kings Hwy Fort Pierce, FL 34951 johnsonkim@stlucieco.org	H: O: C: (321) 662-6536 H: O:	
Marjorie Gaskin, Treasurer Commissioner Rufus Alexander - City of Ft. Pierce Citizen Designee (St. Lucie County)	1511 N. 21 st Street Ft. Pierce, FL 34950	H: (772) 464-0243 C: (772) 475-3194	
Lester Roberts Deputy Mayor Brenda Giles -- City of Avon Park Citizen Designee (Highlands County)	1002 S. Waldron Avenue Avon Park, FL 33825 lesterarob06@yahoo.com lesterarob06@yahoo.com	C: (863) 257-4164	
Kimberly Ross Commissioner Janet Taylor --Hendry BoCC Citizen Designee (Hendry County)	P.O. Box 1214 Clewiston, FL 33440 rossixnine@netzero.com	H: O: C: (863) 233-6500	
Samuel Thomas City of Moore Haven Citizen Designee (Glades County)	P.O. Box 518 Moore Haven, fl 33471 Anthonythomas2k2@gmail.com	H: (239) 738-0827 O: C: (863) 983-1530	

**THE AGRICULTURAL AND LABOR PROGRAM, INC.
2017 SHARED GOVERNANCE ORIENTATION & BOARD MEETING
FEBRUARY 26, 2017
SIGN-IN SHEET**

Sector: Private

NAME	ADDRESS	TELEPHONE	SIGNATURE
Patricia Gamble CGWT Outreach Resource Center Member (Polk County)	1020 Anderson Avenue Lakeland, FL 33805 gambpt@aol.com	608-9114 H: (863) 803-8852 O: (863) 284-4245 C: (863) 838-5111	
Vernon McQueen Duke Energy Florida Program Manager (Seminole County)	804 E. 14 th Street Sanford, FL 32771 vmcqueen@hotmail.com	H: (407) 321-6950 O: (407) 942-9661 C: (321) 262-6564	
Katie Clarke Lakeview Park Homeowner Association President (Polk County)	37 Banneker Lane Frostproof, FL 33843 N/A	H: (863) 635-4928 O: N/A C: (863) 605-1330	
Glenda Jones Winter Haven Neighborhood Service Center Executive Director (Polk County)	608 Avenue S, NE Winter Haven, FL 33881 nsc1glenda@netscape.net	H: (863) 294-5860 O: (863) 294-5860 C: N/A	
Stacy Campbell-Domineck CareerSource Polk Chief Executive Officer (Polk County)	600 N. Broadway, Suite B Bartow, FL 33830 stacy.campbell-domineck@careersourcepolk.com	H: (863) 899-6597 O: (863) 508-1600 C:	
David Walker, Board Vice-Chairperson Law Office of David Walker, PA Attorney (Martin County)	10 SE Central Parkway, Ste 225 Stuart, FL 34994 davidwalkerlaw@aol.com	H: (772) 286-1469 O: (772) 286-8686 C: (772) 708-6632	
Chester McNorton ATEC Advisory Council Member (Volusia County)	644 Magnolia Avenue Daytona Beach, FL 32114 chestermcnorton@yahoo.com	H: N/A O: (386) 740-3242 C: (386) 341-7586	

THE AGRICULTURAL AND LABOR PROGRAM, INC.
2017 SHARED GOVERNANCE ORIENTATION & BOARD MEETING
FEBRUARY 26, 2017
SIGN-IN SHEET

Sector: Low Income

NAME	ADDRESS	TELEPHONE	SIGNATURE
William Holt – Board Chairperson Eastern Region Advisory Council Chairperson (Indian River County)	4129 57 th Avenue Vero Beach, FL 32967 1946holt@gmail.com	H: (772) 562-8377 O: N/A C: (772) 538-4280	
Annie Robinson Southern Region Advisory Council Member (Polk County)	748 Hunt Street Lake Wales, FL 33853 mrsrob1@yahoo.com	H: (863) 676-4008 O: (863) 285-8210 C: (863) 232-8899	
VACANT (Glades County)			
Marva Hawkins Northern Region Advisory Council Member (Seminole County)	1004 W. 13 th Street Sanford, FL 32772 marvahawkins@earthlink.net	H: (407) 322-5418 O: N/A C: (407) 416-4234	
Corey Williams Head Start Policy Council Member (St. Lucie County)	7700 Pine Lakes Blvd #7495 Port St. Lucie, FL 34953 willmscore@yahoo.com	H: (772) 467-4500 O: C: (954) 607-9471	
Ruby Willix Central Region Advisory Council Member (Polk County)	2876 Dudley Drive Bartow, FL 33830 rubywillix@comcast.net	H: (863) 537-6677 O: N/A C: (863) 207-1822	
LaVita Holmes Southern Region Advisory Council Member (Hendry County)	901 Florida Avenue Clewiston, FL 33440 kwikrelease863@gmail.com	H: (863) 288-2076 O: (863) 983-9900 C: N/A	


**The Agricultural and Labor Program, Inc.
2017 Board of Directors
Attendance Y-T-D Summary**

Name	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan 2018 Board closeout
Katie Clarke	E											
Dorothy Curry	E											
Stacy Campbell-Domineck	P											
Patricia Gamble	P											
Marjorie Gaskin	P											
Marva Hawkins	P											
LaVita Holmes	P											
William Holt	P											
Josephine Howard	E											
Kim Johnson	E											
Glenda Jones	P											
Chester McNorton	P											
Vernon McQueen	P											
Lester Roberts	E											
Annie Robinson	P											
Kimberly Ross	P											
Samuel Thomas	A											
David Walker	P											
Corey Williams	P											
Ruby Willix	P											
Grace Miller Board Emeritus (non-voting)												
TOTAL PRESENT	14											

P = Present

E= Excused

A= Absent

 = No Meeting Held